

**ANNUAL GENERAL MEETING**

Minutes of Annual General Meeting held in Council Chamber, Municipal Offices, Prestatyn on Wednesday  
13th May 2009 at 6:15pm – 7:50pm.

**PRESENT**

Councillors: A. Horobin (Mayor), G. Percival, P. Duffy, M. German, I. German, A. Pennington,  
G. Frobisher, P. Newell, J. Morris, J. Davies, J. Thompson-Hill, A. Sampson, L. Muraca,  
M. Eckersley, S. Frobisher.

**IN ATTENDANCE**

Mr N. Acott – Town Clerk/Financial Officer; Mr T. Brown – Internal Auditor, Chancellor D.H. Rees – Mayor's  
Chaplain, Rev J. Harvey, Public and invited Guests.

**APOLOGIES**

Councillors: G. Jones, G. Green, P. Curtis.  
Mr G. Horobin (Mayor's Consort)

**PRAYERS**

Chancellor D.H. Rees offered prayers at commencement of meeting.

**MAYORAL COMMUNICATIONS**

a) Cllr A. Horobin circulated her diary of events for April/May 2009.

**RESOLVED** That Cllr A. Horobin be thanked for her regular diary of events circulated throughout the year.

b) Cllr P. Curtis **RESOLVED** Council's congratulations on birth of her daughter.

**MAYOR'S ANNUAL ADDRESS**

Cllr A. Horobin reflected upon her fantastic year in office and referred to good times, bad times and other times. There were over two hundred and fifty recorded events and activities and so many highlights it was difficult to single out any individual occasion. Of particular note was the incredible mass of silent volunteers who did not want publicity but who so often undertook tremendous work in the town without seeking recognition.

During her time in office a great deal of fundraising activity took place including Santa Run, abseiling and cycling and over eleven thousand seven hundred and forty one pounds had been raised for worthy causes such as Umeed.

The Mayor wished to thank her Consort, Guy Horobin, Council Staff and everyone who contributed to her incredible year in office. Chancellor D.H. Rees was presented with a token gift for his services as Mayor's Chaplain.

### **ELECTION OF MAYOR 2009/10**

In response to Members question the Town Clerk/Financial Officer confirmed that Cllr G. Green, Deputy Mayor had advised he would not be seeking Mayoral office due to pressures of work. Cllr A. Horobin (Mayor) invited nominations for office of Mayor of Prestatyn for ensuing Municipal Year. It was proposed by Cllr M. German seconded by Cllr P. Duffy that Cllr P. Newell be appointed. A further nomination was proposed by Cllr J. Thompson –Hill seconded by Cllr G. Percival that Cllr G. Frobisher be appointed.

**RESOLVED** That Cllr G. Frobisher be appointed Mayor of Prestatyn 2009/10.

### **DECLARATION OF ACCEPTANCE**

Cllr G. Frobisher thanked Council for its support and signed Declaration of Acceptance. During his year in office he hoped to visit many voluntary groups and organisations who operate in the town and would strive to serve Prestatyn and Meliden communities.

### **CIVIC INVESTURE OF MAYOR AND CONSORT**

The retiring Mayor invested new Mayor, Cllr G. Frobisher with his Chain of Office. Ms Alice Frobisher was invested as Consort and presented with a bouquet of flowers. The newly elected Mayor presented small gifts of appreciation to retiring Mayor and Consort.

**RESOLVED** That retiring Mayor Cllr A. Horobin and Consort Mr G. Horobin be thanked for their term in office.

### **ELECTION OF DEPUTY MAYOR 2009/10**

The Mayor Cllr G. Frobisher invited nominations for post of Deputy Mayor for ensuing Municipal Year. It was proposed by Cllr M. German seconded by Cllr P. Duffy that Cllr P. Newell be appointed. A further nomination was proposed by Cllr S. Frobisher seconded by Cllr L. Muraca that Cllr M. Eckersley be appointed.

**RESOLVED** That Cllr M. Eckersley be appointed Deputy Mayor of Prestatyn 2009/10.

### **CIVIC INVESTITURE OF DEPUTY MAYOR**

The Mayor and Consort invested Deputy Mayor, Cllr M. Eckersley and Mrs Eckersley with their Chains of Office. Bouquets of flowers were presented.

Cllr M. Eckersley, Deputy Mayor thanked Council for its support and expressed his desire that everyone works together in the best interests of the Town.

### **COUNCIL/COMMITTEE STRUCTURES AND TERMS OF REFERENCE**

Details of structures, terms of reference and membership had been circulated with agenda. Council was reminded that Cllr G. Percival had recently been elected to serve Central Ward and updated membership list would be circulated.

**RESOLVED** That Committee structures, membership of committees and terms of reference be accepted :-

## COMMITTEE MEMBERSHIP 2009-10

FULL COUNCIL (18)	GROUP	FINANCE & MANAGEMENT CMT (18)	GROUP
<b>Councillors:-</b>		<b>Councillors:-</b>	
A Pennington	<u>Welsh Cons</u>	A Horobin	<u>Welsh Cons</u>
AG Pennington	"	AG Pennington	"
AL Maraca	"	AL Maraca	"
AL Sampson	"	AL Sampson	"
G Green	"	G Green	"
<u>GA Jones</u>	"	<u>GA Jones</u>	"
GE Frobisher	"	GE Frobisher	"
<u>G. Percival</u>	"	<u>G. Percival</u>	"
J Thompson-Hill	"	J Thompson-Hill	"
<u>JM Davies</u>	<u>Conservative</u>	<u>JM Davies</u>	<u>Conservative</u>
MJ Eckersley	Welsh Cons	MJ Eckersley	Welsh Cons
P Curtis	"	P Curtis	"
<u>S Frobisher</u>	"	<u>S Frobisher</u>	"
P Newell	Labour	P Newell	Labour
MA German	Other	MA German	Other
IM German	Other	IM German	Other
J Morris	Independent	J Morris	Independent
P Duffy	Independent	P Duffy	Independent
<b>TOWN PLANNING CMT (18)</b>		<b>TOWN DEVELOPMENT CMT (18)</b>	
<b>Councillors:-</b>		<b>Councillors:-</b>	
<u>A Horobin</u>	<u>Welsh Cons</u>	<u>A Horobin</u>	<u>Welsh Cons</u>
A Pennington	"	A Pennington	"
AL Maraca	"	AL Maraca	"
AL Sampson	"	AL Sampson	"
G Green	"	G Green	"
<u>GA Jones</u>	"	<u>GA Jones</u>	"
GE Frobisher	"	GE Frobisher	"
<u>G.Percival</u>	"	<u>G.Percival</u>	"
J Thompson-Hill	"	J Thompson-Hill	"
<u>JM Davies</u>	<u>Conservative</u>	<u>JM Davies</u>	<u>Conservative</u>
MJ Eckersley	Welsh Cons	MJ Eckersley	Welsh Cons
P Curtis	"	P Curtis	"
<u>S Frobisher</u>	"	<u>S Frobisher</u>	"
P Newell	Labour	P Newell	Labour
MA German	Other	MA German	Other
IM German	Other	IM German	Other
J Morris	Independent	J Morris	Independent
P Duffy	Independent	P Duffy	Independent

GENERAL PURPOSES CMT (18)	GROUP	POLITICAL BALANCE
<b>Councillors:-</b>		
A Horobin	<u>Welsh Cons</u>	Welsh Conservative (12)
A Pennington	“	Conservative (1)
AL Maraca	“	Independent (2)
AL Sampson	“	Labour (1)
G Green	“	Other (2)
<u>GA Jones</u>	“	
GE Frobisher	“	
<u>G.Percival</u>	“	
J Thompson-Hill	“	
<u>JM Davies</u>	<u>Conservative</u>	
MJ Eckersley	Welsh Cons	
P Curtis	“	
<u>S Frobisher</u>	“	
P Newell	Labour	
MA German	Other	
IM German	Other	
J Morris	Independent	
P Duffy	Other	

**Nb** Chairman and Vice Chairman of Committees to be determined at first meeting of each new Committee

**STANDING COMMITTEE – TERMS OF REFERENCE 2009/10**

**FULL COUNCIL  
(18)**

- 1 To oversee the corporate workings of the Council.
- 2 To determine any item not specifically covered by other Committees.
- 3 To authorise expenditure in excess of delegated Committee budget.
- 4 To receive reports from other Committees regarding items affecting whole of the Council

**FINANCE & MANAGEMENT COMMITTEE  
(18)**

- 1 Manage and control the financial affairs of the Council generally and to pay and collect all debts and monies owing by or to the Council.
- 2 Examine the estimates of income and expenditure of the other Committees, to prepare the general estimates of receipts and expenditure during the next ensuing financial year.
- 3 Consider and report to the Council upon any scheme by a Committee to exceed any item of expenditure in their estimates for any year.
- 4 Direct the keeping of the accounts of the Council.
- 5 Direct and have control of all insurance of the Council.
- 6 Consider matters relating to the promotion of, or opposition of Bills in Parliament, Provisional Orders and other parliamentary proposals.
- 7 Review from time to time Standing Orders and Financial Regulations.
- 8 Deal with litigation in which the Council may be engaged.
- 9 Deal with establishment matters.
- 10 Consider and report from time to time upon management and administration of local government in the region and county areas.
- 11 Have charge of any surplus lands and properties.
- 12 Staff recruitment and drawing up all short lists for Council and associated posts (jointly funded posts under direction of authority) to be dealt with by Mayor/Deputy, Mayor/Chair and Vice Chair of Finance and Management Committee. Town Clerk's post will be a Full Council Appointment  
(Job applications to be circulated to Mayor/Deputy/Chair and Vice Chair of Finance and Management Committee and applications made available for Members inspection in Council Offices)

- 13 Issues of grievance and discipline using personnel guidelines and to include outside bodies as appropriate  
(\*Grievance and Disciplinary Panels will consist of Mayor and Chair of each Committee(s) and Deputy/Vice Chair invited to attend in their absence. The Panel is to be serviced by independent secretariat).
- 14 Annual appraisals of permanent staff.
- 15 To deal with general appointments, recommending staff grading and overseeing staff structures in liaison with Town Clerk/Financial Officer.
- 16 Training needs and making recommendations subject to budget provision.
- 17 To deal with non routine general office matters e.g. new equipment needs and making recommendations if outside budget provision.
- 18 The Chairman of Finance and Management Committee to preside over appointed Sub Committee and Panels when appropriate.

**GENERAL PURPOSES COMMITTEE  
(18)**

To consider matters relating to:-

- 1 Road and rail transport
- 2 Byelaws
- 3 Entertainment
- 4 Attractions
- 5 Publicity – Public Relations
- 6 Liaison with local organisations
- 7 Licensing
- 8 Illuminations
- 9 Community Meetings/Forums
- 10 Leisure activities
- 11 Cultural activities

and any other matters which do not specifically come within the functions of other Standing Committees.

**TOWN DEVELOPMENT COMMITTEE  
(18)**

- 1 Consider industrial and other development in the Town
- 2 Consider matters affecting the inhabitants of Prestatyn concerning public health, drainage and flooding, refuse collection, shops, factories, food and drugs, noise abatement, consumer protection, scrap metal dealers and pest control.
- 3 Consider matters relating to condition, improvements etc., of all roads and bridges, public footpaths, bridleways and street lighting in Prestatyn.
- 4 Consider management, superintendence and control of recreation and pleasure grounds, gardens and open spaces in Prestatyn and take such steps as they may think desirable for acquiring, laying out and maintaining land for such purposes.
- 5 To use initiative in proposing new projects and proposals which should be of benefit to the Town.
- 6 Car Parks.

**TOWN PLANNING COMMITTEE  
(18)**

- 1 Consider and submit observations on all Town and Country Planning applications to Denbighshire County Council (Planning) and also discuss any other planning matters concerning Prestatyn (in an emergency, applications to be dealt with by the Chairman, Vice Chairman, Mayor and Deputy Mayor).

**SCHEDULE OF MEETINGS**

Details of proposed Schedule of Meetings had been circulated with agenda.

**RESOLVED** That Schedule of Meetings 2009/10 be accepted.



## SCHEDULE OF MEETINGS – 2009-2010

Wednesday	13 May 2008	Annual General Meeting Town Planning Committee
“	3 June	General Purposes/Town Development Cmt Town Planning Committee
	8 July	Finance & Management Committee Town Planning Committee
	29 July	Full Council Town Planning Committee
<b>AUGUST RECESS</b>		
Wednesday	2 September	General Purposes/Town Development Cmt Town Planning Committee
Wednesday	23 September	Finance & Management Committee Town Planning Committee
“	14 October	Full Council Town Planning Committee
“	11 November	General Purposes/Town Development Cmt Town Planning Committee
Monday	7 December	Awards Ceremony and Mayor's Gathering
Wednesday	16 December	Full Council Town Planning Committee
<b>CHRISTMAS RECESS</b>		
Wednesday	20 January 2009	Finance & Management Committee Town Planning Committee
“	10 February	Full Council Town Planning Committee
“	3 March	General Purposes/Town Development Cmt. Town Planning Committee
“	24 March	Finance & Management Committee Town Planning Committee
“	21 April	Full Council Town Planning
“	12 May	Annual General Meeting Town Planning

**Council meetings are normally held on Wednesdays commencing at 6.15pm.**

## **REPRESENTATIVES ON OUTSIDE BODIES 2009/10**

Details of external bodies seeking Council's nomination had been circulated with agenda.

**RESOLVED** That Representatives on Outside Bodies be appointed as follows : -

<b>ORGANISATION</b>	<b>FREQUENCY</b>	<b>2009 - 2010</b>
ATC – Prestatyn Air Training Core 2193 Squadron	Bi monthly	Cllr G. Frobisher
Chester and North Wales Rail Users Association	Yearly - AGM	Cllr P. Newell
Clwyd Leisure Ltd	As called	Cllr P. Newell
Coastal Access Committee	As called	Cllrs A. Horobin, P. Newell, M. Eckersley (observer)
Community Association – Meliden	As called	Cllr P. Newell, G. Frobisher
Community Association – North West	Quarterly	Cllrs A. Pennington, G. Green
Community Association – Ty Caradoc	4/5 per annum	Cllrs J. Thompson-Hill, J. Davies, A. Sampson, L. Muraca
Community Building - Ty Pendre	As called	Cllrs J. Morris, J. Thompson-Hill, S. Frobisher
Denbighshire Access Group	As called	Cllr J. Morris + 1 vacancy
Denbighshire Fairtrades Forum (Prestatyn)	Quarterly	Cllr A. Horobin + 1 vacancy
DVSC – Denbighshire Voluntary Services Council	Quarterly	Cllr P. Newell
Dyserth, Meliden, Cwm Relief in Sickness Fund (four year term)	2 per year	Cllr P. Newell, Town Clerk
Gronant Dunes – Local Nature Reserve (Denbighshire County Council)	2 per year	Cllrs A. Horobin, P. Newell
Prestatyn Business Growth Partnership (Formerly LABGI)	Bi monthly	Cllr M. Eckersley, G. Percival
Meliden Residents Action Group (MRAG) Enhancement Sub Committee	Quarterly	Cllrs P. Newell, G. Frobisher
Meliden Youth Association	Quarterly	Cllr G. Frobisher
North Hoyle Community Funds	As called	Cllr S. Frobisher
North Wales Play and Playing Fields Association	Quarterly	Cllr P. Newell
NWATC - North Wales Association of Town Councils	Quarterly	Cllrs J. Morris, J. Thompson-Hill, S. Frobisher, Town Clerk
Offa's Dyke Association	3 per year	Cllr A. Sampson expressed interest
PDBA – Prestatyn and District Business Association	Monthly	Cllrs J. Davies, J. Thompson-Hill
Police Authority Community Forum	Quarterly	Cllr G. Jones
Prestatyn Arts Group	As called	Cllrs S. Frobisher, A. Sampson

Prestatyn Carnival Association Committee	Monthly	Mayor (ex officio), 2 vacancies
Prestatyn Cycling Forum	As called	Cllrs S. Frobisher, A. Sampson
Prestatyn Leisure Centre Users Forum	3 per year	Cllrs P. Duffy, J. Thompson-Hill
Prestatyn Walking Festival Committee	As called	Cllr A. Sampson, A. Horobin
Prestatyn 'You'll Never Walk Alone' Volunteer Walk Leaders Group	Quarterly	Cllr A. Sampson expressed interest
Prestatyn Youth Club	As called	Cllr P. Duffy, J. Thompson-Hill + 1 vacancy
Rhuddlan Borough Talking Newspaper	3 monthly	Cllr P. Newell
Scala Project Board	As called	Cllr J. Thompson-Hill, Town Clerk
Scala Board of Trustees	As called	Cllr J. Thompson-Hill
Sustainable Denbighshire	As called	Vacancy
Vale of Clwyd Mind Association	As called	Cllr J. Morris
WRVS – King's Hall Newydd y Brenin Management Committee	6 weekly	Cllrs P. Duffy, A. Sampson
Ysgol Bodnant – Infants	Per term	Cllr L. Muraca
Ysgol Bodnant – Juniors	Per term	Cllr J. Morris
Ysgol Melyd	Every Half Term	Cllr P. Newell
Ysgol Penmorfa	Per Term	Cllr G. Jones
Ysgol y Llys	Every 2 months	Cllr G. Frobisher
Ysgol Clawdd Offa	As called	Cllr P. Curtis

### **ATTENDANCE LIST**

Details circulated with agenda for information

### **RESOLVED**

- 1) That Minutes of Full Council held on 22<sup>nd</sup> April 2009 be accepted.

Pursuant to Minute 234 (203) – Tow Projects Listing. Councillors indicated that Denbighshire County Council should provide more information about the ongoing delays with Tesco development, and clarify position regarding future of Ffrith Festival Gardens, Prestatyn.

Cllr S. Frobisher, Denbighshire County Council Councillor reported that a joint County/Town Councils elected Members briefing would take place in early July. Reference was also made to a letter circulated by C. Ruane MP regarding town developments. **RESOLVED** That Mr C. Ruane MP be invited to attend future meeting.

Pursuant to Minute 236 – Staff –**RESOLVED** That this item be discussed later in tonight's proceeding.

- 2) That Minutes of Town Planning Committee 22<sup>nd</sup> April 2009 be accepted.

### **MAYOR'S CHAPLAIN**

Cllr G. Frobisher, Mayor announced that Reverend John Harvey would be his Chaplain.

### **EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED** That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 1, 12 during staff item.

### **STAFF PM 215**

The Town Clerk/Financial Officer reported that he had received notice of resignation and correspondence from Mrs G. Fletcher.

Councillors referred to the need to analyse future role of Town Council, staffing arrangements and its provision of services before determining future of post.

### **RESOLVED**

- 1) That letter be received.
- 2) That Town Clerk/Financial Officer research opportunities for engaging expert advice upon Council services.

Mayor\_\_\_\_\_

## **ANNUAL GENERAL MEETING**

Minutes of Annual General Meeting held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 13th May 2009 at 6:15pm – 7:50pm.

### **PRESENT**

Councillors: A. Horobin (Mayor), G. Percival, P. Duffy, M. German, I. German, A. Pennington, G. Frobisher, P. Newell, J. Morris, J. Davies, J. Thompson-Hill, A. Sampson, L. Muraca, M. Eckersley, S. Frobisher.

### **IN ATTENDANCE**

Mr N. Acott – Town Clerk/Financial Officer; Mr T. Brown – Internal Auditor, Chancellor D.H. Rees – Mayor's Chaplain, Rev J. Harvey, Public and invited Guests.

### **APOLOGIES**

Councillors: G. Jones, G. Green, P. Curtis.  
Mr G. Horobin (Mayor's Consort)

## **1 PRAYERS**

Chancellor D.H. Rees offered prayers at commencement of meeting.

## **2 MAYORAL COMMUNICATIONS**

- a) Diary of Events - Cllr A. Horobin, Mayor circulated diary of events for April/May 2009. **RESOLVED** That Cllr A. Horobin be thanked for her regular diary of events circulated throughout the year.
- b) Cllr P. Curtis **RESOLVED** Council's congratulations on birth of her daughter.

## **3 MAYOR'S ANNUAL ADDRESS**

Cllr A. Horobin reflected upon her fantastic year in office and referred to good times, bad times and other times. There were over two hundred and fifty recorded events and activities and so many highlights it was difficult to single out any individual occasion. Of particular note was the incredible mass of silent volunteers who did not want publicity but who so often undertook tremendous work in the town without seeking recognition.

During her time in office a great deal of fundraising activity took place including Santa Run, abseiling and cycling and over eleven thousand seven hundred and forty one pounds had been raised for worthy causes such as Umeed.

The Mayor wished to thank her Consort, Guy Horobin, Council Staff and everyone who contributed to her incredible year in office. Chancellor D.H. Rees was presented with a token gift for his services as Mayor's Chaplain.

#### **4 ELECTION OF MAYOR 2009/10**

In response to Members question the Town Clerk/Financial Officer confirmed that Cllr G. Green, Deputy Mayor had advised he would not be seeking Mayoral office due to pressures of work. Cllr A. Horobin (Mayor) invited nominations for office of Mayor of Prestatyn for ensuing Municipal Year. It was proposed by Cllr M. German seconded by Cllr P. Duffy that Cllr P. Newell be appointed. A further nomination was proposed by Cllr J. Thompson –Hill seconded by Cllr G. Percival that Cllr G. Frobisher be appointed.

**RESOLVED** That Cllr G. Frobisher be appointed Mayor of Prestatyn 2009/10.

#### **5 DECLARATION OF ACCEPTANCE**

Cllr G. Frobisher thanked Council for its support and signed Declaration of Acceptance. During his year in office he hoped to visit many voluntary groups and organisations who operate in the town and would strive to serve Prestatyn and Meliden community.

#### **6 CIVIC INVESTURE OF MAYOR AND CONSORT**

The retiring Mayor invested new Mayor, Cllr G. Frobisher with his Chain of Office. Ms Alice Frobisher was invested as Consort and presented with a bouquet of flowers. The newly elected Mayor presented small gifts of appreciation to retiring Mayor and Consort.

**RESOLVED** That retiring Mayor Cllr A. Horobin and Consort Mr G. Horobin be thanked for their term in office.

#### **7 ELECTION OF DEPUTY MAYOR 2009/10**

The Mayor Cllr G. Frobisher invited nominations for post of Deputy Mayor for ensuing Municipal Year. It was proposed by Cllr M. German seconded by Cllr P. Duffy that Cllr P. Newell be appointed. A further nomination was proposed by Cllr S. Frobisher seconded by Cllr L. Muraca that Cllr M. Eckersley be appointed.

**RESOLVED** That Cllr M. Eckersley be appointed Deputy Mayor of Prestatyn 2009/10.

#### **8 CIVIC INVESTITURE OF DEPUTY MAYOR**

The Mayor and Consort invested Deputy Mayor, Cllr M. Eckersley and Mrs Eckersley with their Chains of Office. Bouquets of flowers were presented to both Consorts.

Cllr M. Eckersley, Deputy Mayor thanked Council for its support and expressed his desire that everyone works together in the best interests of the Town.

#### **9 COUNCIL/COMMITTEE STRUCTURES AND TERMS OF REFERENCE**

Details of structures, terms of reference and membership had been circulated with agenda. Council was reminded that Cllr G. Percival had recently been elected to serve Central Ward and updated membership list would be circulated.

**RESOLVED** That Committee structures, membership of committees and terms of reference be accepted :-

### COMMITTEE MEMBERSHIP 2009-10

FULL COUNCIL (18)	GROUP	FINANCE & MANAGEMENT CMT (18)	GROUP
<b>Councillors:-</b>		<b>Councillors:-</b>	
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GE Frobisher	“	GE Frobisher	“
G. Percival	“	G. Percival	“
J Thompson-Hill	“	J Thompson-Hill	“
JM Davies	Conservative	JM Davies	Conservative
MJ Eckersley	Welsh Cons	MJ Eckersley	Welsh Cons
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P Newell	Labour	P Newell	Labour
MA German	Other	MA German	Other
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<b>Councillors:-</b>		<b>Councillors:-</b>	
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AL Sampson	“	AL Sampson	“
G Green	“	G Green	“
GA Jones	“	GA Jones	“
GE Frobisher	“	GE Frobisher	“
G.Percival	“	G.Percival	“
J Thompson-Hill	“	J Thompson-Hill	“
JM Davies	Conservative	JM Davies	Conservative
MJ Eckersley	Welsh Cons	MJ Eckersley	Welsh Cons
P Curtis	“	P Curtis	“
S Frobisher	“	S Frobisher	“
P Newell	Labour	P Newell	Labour
MA German	Other	MA German	Other
IM German	Other	IM German	Other
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P Duffy	Independent	P Duffy	Independent

<b>GENERAL PURPOSES CMT (18)</b>	<b>GROUP</b>	<b>POLITICAL BALANCE</b>
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**Nb** Chairman and Vice Chairman of Committees to be determined at first meeting of each new Committee



**STANDING COMMITTEE – TERMS OF REFERENCE 2009/10****FULL COUNCIL  
(18)**

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**(18)**

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and any other matters which do not specifically come within the functions of other Standing Committees.

**TOWN DEVELOPMENT COMMITTEE  
(18)**

- 1 Consider industrial and other development in the Town
- 2 Consider matters affecting the inhabitants of Prestatyn concerning public health, drainage and flooding, refuse collection, shops, factories, food and drugs, noise abatement, consumer protection, scrap metal dealers and pest control.
- 3 Consider matters relating to condition, improvements etc., of all roads and bridges, public footpaths, bridleways and street lighting in Prestatyn.
- 4 Consider management, superintendence and control of recreation and pleasure grounds, gardens and open spaces in Prestatyn and take such steps as they may think desirable for acquiring, laying out and maintaining land for such purposes.
- 5 To use initiative in proposing new projects and proposals which should be of benefit to the Town.
- 6 Car Parks.

**TOWN PLANNING COMMITTEE  
(18)**

- 1 Consider and submit observations on all Town and Country Planning applications to Denbighshire County Council (Planning) and also discuss any other planning matters concerning Prestatyn (in an emergency, applications to be dealt with by the Chairman, Vice Chairman, Mayor and Deputy Mayor).

**10 SCHEDULE OF MEETINGS**

Details of proposed Schedule of Meetings had been circulated with agenda.

**RESOLVED** That Schedule of Meetings 2009/10 be accepted.

**SCHEDULE OF MEETINGS – 2009-2010**

Wednesday	13 May 2008	Annual General Meeting Town Planning Committee
“	3 June	General Purposes/Town Development Cmt Town Planning Committee
	8 July	Finance & Management Committee Town Planning Committee
	29 July	Full Council Town Planning Committee
<b>AUGUST RECESS</b>		
Wednesday	2 September	General Purposes/Town Development Cmt Town Planning Committee
Wednesday	23 September	Finance & Management Committee Town Planning Committee
“	14 October	Full Council Town Planning Committee
“	11 November	General Purposes/Town Development Cmt Town Planning Committee
Monday	7 December	Awards Ceremony and Mayor's Gathering
Wednesday	16 December	Full Council Town Planning Committee
<b>CHRISTMAS RECESS</b>		
Wednesday	20 January 2009	Finance & Management Committee Town Planning Committee
“	10 February	Full Council Town Planning Committee
“	3 March	General Purposes/Town Development Cmt. Town Planning Committee
“	24 March	Finance & Management Committee Town Planning Committee
“	21 April	Full Council Town Planning
“	12 May	Annual General Meeting Town Planning

**Council meetings are normally held on Wednesdays commencing at 6.15pm.**

## 11 REPRESENTATIVES ON OUTSIDE BODIES 2009/10

Details of external bodies seeking Council's nomination had been circulated with agenda.

**RESOLVED** That Representatives on Outside Bodies be appointed as follows : -

ORGANISATION	FREQUENCY	2009 - 2010
ATC – Prestatyn Air Training Core 2193 Squadron	Bi monthly	Cllr G. Frobisher
Chester and North Wales Rail Users Association	Yearly - AGM	Cllr P. Newell
Clwyd Leisure Ltd	As called	Cllr P. Newell
Coastal Access Committee	As called	Cllrs A. Horobin, P. Newell, M. Eckersley (observer)
Community Association – Meliden	As called	Cllr P. Newell, G. Frobisher
Community Association – North West	Quarterly	Cllrs A. Pennington, G. Green
Community Association – Ty Caradoc	4/5 per annum	Cllrs J. Thompson-Hill, J. Davies, A. Sampson, L. Muraca
Community Building - Ty Pendre	As called	Cllrs J. Morris, J. Thompson-Hill, S. Frobisher
Denbighshire Access Group	As called	Cllr J. Morris + 1 vacancy
Denbighshire Fairtrades Forum (Prestatyn)	Quarterly	Cllr A. Horobin + 1 vacancy
DVSC – Denbighshire Voluntary Services Council	Quarterly	Cllr P. Newell
Dyserth, Meliden, Cwm Relief in Sickness Fund (four year term)	2 per year	Cllr P. Newell, Town Clerk
Gronant Dunes – Local Nature Reserve (Denbighshire County Council)	2 per year	Cllrs A. Horobin, P. Newell
Prestatyn Business Growth Partnership (Formerly LABGI)	Bi monthly	Cllr M. Eckersley, G. Percival
Meliden Residents Action Group (MRAG) Enhancement Sub Committee	Quarterly	Cllrs P. Newell, G. Frobisher
Meliden Youth Association	Quarterly	Cllr G. Frobisher
North Hoyle Community Funds	As called	Cllr S. Frobisher
North Wales Play and Playing Fields Association	Quarterly	Cllr P. Newell
NWATC - North Wales Association of Town Councils	Quarterly	Cllrs J. Morris, J. Thompson-Hill, S. Frobisher, Town Clerk
Offa's Dyke Association	3 per year	Cllr A. Sampson expressed interest
PDBA – Prestatyn and District Business Association	Monthly	Cllrs J. Davies, J. Thompson-Hill
Police Authority Community Forum	Quarterly	Cllr G. Jones
Prestatyn Arts Group	As called	Cllrs S. Frobisher, A. Sampson

Prestatyn Carnival Association Committee	Monthly	Mayor (ex officio), 2 vacancies
Prestatyn Cycling Forum	As called	Cllrs S. Frobisher, A. Sampson
Prestatyn Leisure Centre Users Forum	3 per year	Cllrs P. Duffy, J. Thompson-Hill
Prestatyn Walking Festival Committee	As called	Cllr A. Sampson, A. Horobin
Prestatyn 'You'll Never Walk Alone' Volunteer Walk Leaders Group	Quarterly	Cllr A. Sampson expressed interest
Prestatyn Youth Club	As called	Cllr P. Duffy, J. Thompson-Hill + 1 vacancy
Rhuddlan Borough Talking Newspaper	3 monthly	Cllr P. Newell
Scala Project Board	As called	Cllr J. Thompson-Hill, Town Clerk
Scala Board of Trustees	As called	Cllr J. Thompson-Hill
Sustainable Denbighshire	As called	Vacancy
Vale of Clwyd Mind Association	As called	Cllr J. Morris
WRVS – King's Hall Newydd y Brenin Management Committee	6 weekly	Cllrs P. Duffy, A. Sampson
Ysgol Bodnant – Infants	Per term	Cllr L. Muraca
Ysgol Bodnant – Juniors	Per term	Cllr J. Morris
Ysgol Melyd	Every Half Term	Cllr P. Newell
Ysgol Penmorfa	Per Term	Cllr G. Jones
Ysgol y Llys	Every 2 months	Cllr G. Frobisher
Ysgol Clawdd Offa	As called	Cllr P. Curtis

## 12 ATTENDANCE LIST

Details circulated with agenda for information

## 13 MINUTES

### **RESOLVED**

- 1) That Minutes of Full Council held on 22<sup>nd</sup> April 2009 be accepted.

Pursuant to Minute 234 (203) – Town Projects Listing. Councillors indicated that Denbighshire County Council should provide more information about the ongoing delays with Tesco development, and clarify position regarding future of Ffrith Festival Gardens, Prestatyn.

Cllr S. Frobisher, Denbighshire County Council Councillor reported that a joint County/Town Councils elected Members briefing would take place in early July. Reference was also made to a letter circulated by C. Ruane MP regarding town developments. **RESOLVED** That Mr C. Ruane MP be invited to attend future meeting.

Pursuant to Minute 236 Staff **RESOLVED** That this item be discussed later in tonight's proceeding.

- 2) That Minutes of Town Planning Committee held on 22<sup>nd</sup> April 2009 be accepted.

**14 MAYOR'S CHAPLAIN 2009/10**

Cllr G. Frobisher, Mayor announced that Reverend John Harvey would be his Chaplain.

**15 EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED** That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 1, 12 during staff item.

**16 STAFF PM 215**

The Town Clerk/Financial Officer reported that he had received notice of resignation and correspondence from Mrs G. Fletcher.

Councillors referred to the need to analyse future role of Town Council, staffing arrangements and its provision of services before determining future of post. Reference was made to advice received from Arbitration and Conciliation Advisory Service and reported requests by some Councillors to engage independent consultants to review Council's operations and support services.

**RESOLVED**

- 1) That letter be received.
- 2) That Town Clerk/Financial Officer research opportunities for engaging further advice upon Council services.

Mayor \_\_\_\_\_