



PRESTATYN
TOWN COUNCIL

CYNGOR
TREF PRESTATYN



7 Nant Hall Road
Prestatyn
LL19 9LR

7 Ffordd Llys Nant
Prestatyn
LL19 9LR

30th August 2017

30^{ain} Awst 2017

Dear Councillor

Annwyl Gynghorydd

You are invited to attend a meeting of **COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE** to be held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on **Wednesday 6th September 2017 at 6.15pm.**

Fe'ch gwahoddir i gyfarfod y **PWYLLGOR DATBLYGU AC ADFYWIO CYMUNED** yn Siambr y Cyngor, Swyddfeydd y Cyngor, Ffordd Llys Nant, Prestatyn **ar Ddydd Mercher 6^{ed} Medi 2017 am 6.15pm**

Yours sincerely

Yn gywir iawn

Town Clerk

Clerc y Dref

- 1 APOLOGIES
- 2 DECLARATIONS OF INTEREST
- 3 MINUTES 26.07.17
Copy attached
- 4 PRESTATYN CAR PARKS PM 145
Mr M. Jones, Traffic, Parking and Road Safety Manager, Denbighshire County Council. Copy attached.
- 5 COMMUNITY ALLOTMENTS PM 44
Mr Gary Davies, Countryside Officer, Denbighshire County Council and Mr G. Kershaw to address meeting on level of demand for traditional allotments.
- 6 NORTH WALES POLICE
PC2319 K Jones and Community Policing Team
- 7 BMX PUMPTRACK
Mr Sion Goldsmith, Lead Officer Assets and Communities to address meeting on this joint project. Copy to follow

- 1 YMDDIHEURIADAU
- 2 DATGANIADAU O DDIDDORDEB
- 3 COFNODION 26.07.17
Mae copi wedi'i atodi
- 4 MEYSYDD PARCIO PRESTATYN PM 145
Mr M. Jones, Rheolwr Diogelwch Traffig, Parcio a Ffyrdd, Cyngor Sir Ddinbych. Mae copi wedi'i atodi
- 5 LOTMENTS CYMUNEDOL PM 44
Mr Gary Davies, Swyddog Cefn Gwlad, Cyngor Sir Ddinbych a Mr G. Kershaw i annerch y cyfarfod am lefel y galw am lotments traddodiadol
- 6 HEDDLU GOGLEDD CYMRU
PC 2319 K Jones a'r Tîm Plismona Cymunedol
- 7 TRAC BEICIAU BMX
Mr Sion Goldsmith, Prif Swyddog Asedau a Chymunedau i annerch y cyfarfod am y cydbrosiect yma. Copi I ddilyn.

To: All Town Councillors
Officers and Press Representatives
Mr T. Brown – Internal Auditor
Prestatyn Library
www.atPrestatyn.co.uk

I'r: Cyngorwyr Tref i Gyd
Swyddogion a Chynychiolwyr y Wasg
Mr T. Brown - Archwiliwr Mewnol
Llyfrgell Prestatyn
www.atPrestatyn.co.uk

COMMUNITY DEVELOPMENT AND REGENERATION COMMITTEE

Minutes of Community Development and Regeneration Committee held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on Wednesday 26th July 2017 at 6.15pm – 8.50pm.

PRESENT

Councillors: A Flynn (Chairman), G Frobisher, A Sampson (arrived 6.20), A Frobisher P Penlington R Flynn K Jones G Sandilands G Davies S Frobisher M German T Jones L Muraca A Tomlin P. Duffy, B Murray.

IN ATTENDANCE

Mr N. Acott – Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mrs C. Evans – Assistant Town Clerk/Financial Officer, Mr T. Brown – Internal Auditor, Ms K. Edmunds - Community Events/Town Support Officer .. Ms S Edwards – Health & Community Development Manager

APOLOGIES

Councillors: J Thompson-Hill, M Poller.

43 DECLARATIONS OF INTEREST

Chairman read a prepared statement issued by Denbighshire County Council regarding declarations, code of conduct, and requirement to record personal and prejudicial interests that arise during meeting.

44 COMMUNITY OFFICER REPORTS

Chairman welcomed Ms Kimberley Edmunds, Community Events and Town Support Officer. He then invited her to present her report. Kim referred to her report which was circulated with the agenda outlining events thus far and those organised for the rest of 17/18. All event planning was well in hand commencing with each Thursday in August's Headliners events, followed by Field Day Festival on August 18th. Volunteers for this event are needed to assist with certain activities. The Cookhouse have confirmed they will be providing a bar for the Field Day Festival and Holywell Brass Band have also confirmed they will be playing at all the planned events. Councillor G Sandilands queried the status of the long term sustainability of town events, as it was hoped that volunteers would take on the organising of events after Town Council's initial support. The Town Clerk/Financial Officer cited Prestatyn Rocks which this year is being organised by The Cookhouse as a good example of how this works and how Town Council encourages events to be self sustaining. Councillor P Penlington asked how the acts were sourced to which Kim explained for this year they were generally acts she had worked with before, and their costs were the most competitive. She had experienced considerable online negativity, however there is a need to refresh the acts booked to provide interest and variety. Councillor A Sampson requested more prominence on Town Council's website for other events in town to which Kim confirmed she would do so but needed the information to enable this. Councillor A Flynn requested that the annual events are presented in a booklet format for 2018 and to be distributed to various outlets in the town. Kim replied this was a piece of work she was

progressing. Kim referred to the plan for 2018 to organise a Pirate event to celebrate North Wales Tourism Year of the Sea. She is seeking external funding to assist financially.

Chair invited Sue Edwards, Community Health and Development Manager to present their previously circulated reports.

- Defibrillator Initiative – training still available for those interested
- HLAP – Summer activities all booked up with only swimming activity with vacancies. Some activities have had to be cancelled due to bad weather. Councillor G Sandilands asked whether the attendance figures were rising to which Sue explained that they were constant year on year. Sue requested members thoughts on whether the unrefunded deposits could be ring fenced to use for HLAP and not contribute to the general pot of funding. Town Clerk/Financial Officer advised that in principle there was no problem with this approach, but that a report would need to be taken to the next Finance and Management Committee meeting in order that Members were clear how that might impact on other initiatives. Town Clerk to action. Councillor R Flynn referenced an initiative called "Every Child Has the Chance to Fly" which may be able to assist with funding
- Dementia Friends – Steering Group includes Sue and Steve Fenner at Artisans CIC. A drop in service runs at the Old Library every Friday at 2.00pm.
- Mind Music – Unfortunately the group had to move premises due to cost of hiring Kings Hall as the lottery funding for this initiative has expired. This makes the future of this initiative uncertain. The estimated cost of continuing is £1,700 - £2,000 per annum. Attendance at the Group sessions have gone down after the premises move from 25 to 7. Councillor Muraca expressed disappointment that the numbers had gone down to such an extent, Sue is using best endeavours to source funding to sustain the initiative
- Men's Sheds – Going from strength to strength. They will soon be operating from a workshop on Fern Avenue which was kindly donated to the group by ex Councillor John Morris' widow
- Wales in Bloom – The judge was taken to the allotments at Coed y Morfa as part of the route and seemed very positive
- Diabetes Awareness Day – The day went very well and has encouraged participation in walking and table tennis
- Cardiac rehabilitation – As report, proceeding well
- Food Bank – Tesco send donations to Denbigh. In order for Prestatyn and Meliden people to benefit, food donations to be taken to The Old Library (Artisans), Alive Church or any Church

Councillor Sandilands thanked Sue and enquired what funding she had applied for 2018 to ensure sustainability Sue replied none as yet. Councillor A Flynn asked how the message got out to the public to which Sue responded through leafleting etc. Social media was not a good source of information for most of these initiatives as it was generally the elderly population who were not connected to social media. Councillor R Flynn suggested leafleting care/nursing homes, however the issue with that is that they have to be accompanied which entails carers being away from the workplace.

Sue then went on to present Debbie Hughes – Community and Health Development Officer's report which was circulated with the agenda

- Social Riders – Debbie pulling back from this somewhat but willing to assist with new members to help ensure future sustainability of the new group.
- Community Allotments – There is considerable local interest in allotments and the existing ones have now been opened up for family use rather than children only. Members favoured further investigation into provision of traditional allotments
- You'll Never Walk Alone – Continuing success

- Walking Festival – Very popular and the 2018 event will include a cycle ride
- Walking Football – Prestatyn Town FC withdrew offer to help, however the Kick It providers may step in
- Table Tennis – Very popular
- Social Bowling – to re-commence. Councillor R Flynn suggested trying to encourage participation from younger age groups
- Easy Circuit Training – no funding required for this

RESOLVED

- 1) That all Officers be thanked for their attendance and presentation.
- 2) That Town Clerk/Financial Officer presents proposals regarding funding for Mind Music and HLAP to the next Finance and Management Committee meeting. Members wished to record that ring fencing unreturned HLAP deposits for recycling into further activities is agreed in principle subject to a future report
- 3) That Town Clerk invites Garry Davies DCC Countryside Services and Gren Kershaw to attend the next CDRC meeting on 6th September 2017 re allotments

45 FINANCIAL ASSISTANCE APPLICATIONS

Details of financial assistance applications for town events had been circulated with agenda. Councillor G Frobisher asked Town Clerk/Financial Officer to explain the criteria for awarding grants for the benefit of new Members. Town Clerk replied that applications had to demonstrate :-

- Benefit to the town
- Priority given to applications which demonstrated benefit
- Applicants to submit latest audited accounts
- Average funding given £140 to existing organisations

RESOLVED

- 1) That the following grants be awarded:-

	£
Ffrith Indoor Bowling Centre	1,100
Relate Cymru	75 (letter to seek further information)
Soroptimists (Bee Project)	560 (letter to seek information re engagement with adults)
Friends of Prestatyn Railway	600
Pop In	1,000
Highbury Bowling Club	250 (letter offering other assistance e.g. promotion of event)
Prestatyn Flower Show	1,000

Prestatyn Classic Car Show	650
Festival of Christmas Trees	325

Declarations of Interest: Cllrs P Duffy, A Sampson, G Sandilands (Friends of Prestatyn Railway), L Muraca (Tape) declared interest and retired from Chamber during consideration and voting, M German (Highbury Bowling Club) declared personal interest.

Financial/Legal Implications: All grants awards to be contained within relevant service budgets 2017/18. Local Government Act 1972 Sections 137 and 144.

(Councillor Paul Penlington left the meeting at 7.34pm)

- 2) That Town Clerk seeks further information from Tape as to how the work they do relates to residents in Prestatyn and Meliden

46 TOWN PROJECTS

Town Clerk/Financial Officer provided a report which was circulated with the agenda. Cllr G Sandilands gave an update on the proposed Coach Park. The current proposal is to develop a drop off area in Kings Avenue car park as there had been objections to the High Street and Bus Station proposals. The completion of Hillside Gardens had received financial assistance from PTC and an official opening ceremony date is still awaited. The wall mosaic at Ty Pendre is to celebrate Prestatyn as the location at the end of Offa's Dyke Path and to raise the profile. Cllr Mike German sought clarification regarding the security of the brass acorns recently put into the footpaths should highway works proceed. Carol Evans (Assistant Town Clerk) gave assurances that this had been resolved with DCC. Town Clerk had hoped to provide an update re Ffrith Pump Track but unfortunately the DCC Officer had not provided it in time. The delay would appear to be attributable to the requirement for a Flood Consequence Assessment. Members were keen to advise DCC of the frustrations with the continued delays

RESOLVED

- 1) That reports be received.
- 2) That further information on Melyd Goods Sheds development be sought and possible invite to a future meeting to provide details on progress and overview of the project.

Financial/Legal Implications: 2017/18 PTC has allocated 5K towards this project
Local Government Act 1972 S.133

47 CCTV PARTNERSHIP

Town Clerk/Financial Officer reported upon proposed plans to replace the CCTV server subject to Welsh Assembly Government Grant and/or assistance via Denbighshire County Council to fund the 100k required from savings in Partnership operational costs. Cllr B Murray also reported upon the new CCTV monitoring arrangements being negotiated with Cheshire County Council that would help to reintroduce a higher degree of surveillance.

RESOLVED

That information be received.

48 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 8, 9.

49 UTILISATION OF DCC FRAMEWORK FOR MINOR WORKS AND REPAIRS

Assistant Town Clerk provided a report which was circulated with the agenda. The framework will ensure contractors' Health and Safety policies and procedures are vetted and approved and cost of works have been tendered and evaluated for VFM. In addition, a thorough specification of works will be provided through the service. Denbighshire County Council's Building Maintenance Department will organise, oversee and supervise the works carried out at an agreed fee of 13.5% of cost of works

RESOLVED

That Committee accept the proposal and review the arrangement following a 12 month period.

50 TENDER REPORTS FOR COMMUNITY CENTRE REFURBISHMENTS

Assistant Town Clerk provided tender reports which were circulated with the agenda. Denbighshire County Council's Housing Renewal Department are acting as PTC's agents in this matter and their fees are charged at 12% of cost of works.

RESOLVED

1) That Committee accept the report and accept the tenders as follows:-

Jubilee Community Centre, Seabank Road	M&C Jones	£35,816.55 (inc 5% contingency)
Meliden Community Centre	T G Williams	£25,089.75 (inc 5% contingency)
Ty Caradoc Community Centre	T G Williams	£14,101.50 (inc 5% contingency)

Financial/Legal Implications: 2017/18 Costs to be contained within budget provision for property repairs. Community Centres owned by PTC but leased to relevant management association. Local Government Act 1972 S.133 and Local Government (Miscellaneous Provisions) Act 1976 S. 19

- 2) That Finance and Management Committee are informed of the above costs and kept informed of progress.

51 COUNCIL TENDERS, GROUNDS MAINTENANCE AND FLORAL DISPLAYS

Assistant Town Clerk provided a report and copies of the proposed contract for 2018 which were circulated with the agenda. Committee members thanked the Assistant Town Clerk for providing a detailed contract and specification to move forward with. She also outlined some alternative proposals for Planters and Hanging Baskets. Councillor A Tomlin asked whether Prestatyn Business Forum (PBF) could opt in to provide additional hanging baskets to which Assistant Town Clerk advised she would look in to the likely costs and procedures

RESOLVED

- 1) That Committee accept the proposed contract documents for implementation in April 2018.
- 2) That Assistant Town Clerk investigate alternative proposals for hanging baskets and planters and options for (PBF) to opt in.

The meeting closed at 8.50pm

Chairman_____

DCC - Fern Avenue Car Park

65 spaces and 3 disabled

Free for 4 hours

2017/18 - £8,700 PTC subsidy

DCC - Central Car Park

123 spaces and 13 disabled

2017/18 - £4,000 PTC subsidy plus £1,000 white lines

Free day

PTC Financial Subsidy 2017/18

PTC Car Parks budget	£8,750
Proposed total cost of above	£13,700
Budget Shortfall	£4,950

2017/18 PTC Local Community Services 10k budget available for budget shortfall

For Information:-

DCC car parks

All other County owned town car parks operated by Denbighshire County Council are charged at County rates.

Private car parks

Top central car park owned and managed by Church in Wales. Northern Markets car park owned and managed by Northern Markets

145 CAR PARK SUBSIDY 2017/18

Town Clerk/Financial Officer informed Committee of increased subsidy being sought by Denbighshire County Council that equated to twenty-five per cent increase for 2017/18. Cllr J. Thompson-Hill explained that County had increased charges throughout Denbighshire County Council area and he suspected that DCC had based the increase on lost income from new charges. The Town Council subsidy allowed for free parking in Prestatyn town centre but maintained County income levels. Several Councillors referred to poor car park maintenance and need for renewing white lines. There was also a reduction in car parking spaces at Central Car Park due to BCUHB Ty Nant construction works. The future use of this car park was also unclear as Ty Nant is due to open as health centre later this year.

The Town Clerk/Financial Officer confirmed that Council would be able to meet costs of car park subsidy within 2016/17 budget, although for 2017/18 Council had only budgeted for subsidy at Fern Avenue car park. Should Committee wish a change to this position it would need referral to Finance and Management Committee.

RESOLVED

- 1) That Committee are minded to support external subsidy 2017/18 in principle for both Central and Fern Avenue car parks subject to Denbighshire County Council confirming maintenance works and provision of white lining.
- 2) That Denbighshire County Council be asked to provide details of number of spaces allocated to BCUHB Ty Nant development and usage data on Central and Fern Avenue car parks..
- 3) That Chairman and Town Clerk/Financial Officer be authorised to negotiate with Denbighshire County Council and report back accordingly.

Financial/Legal Implications: 2016/17 Budget Provsion £10,500. 2017/18 Budget Provision £8,750. Road Traffic Regulations 1984. DCC own both Central and Fern Avenue car parks.