



PRESTATYN  
TOWN COUNCIL

CYNGOR  
TREF PRESTATYN



7 Nant Hall Road  
Prestatyn  
LL19 9LR

7 Ffordd Llys Nant  
Prestatyn  
LL19 9LR

27<sup>th</sup> January 2016

27<sup>ain</sup> Ionawr 2016

Dear Councillor

Annwyl Gynghorydd

You are invited to attend a meeting of **FINANCE AND MANAGEMENT COMMITTEE** to be held in Council Chamber, Municipal Offices, Nant Hall Road, Prestatyn on **Wednesday 3rd February 2016 upon rise of Town Planning Committee**

Fe'ch gwahoddir i gyfarfod y **PWYLLGOR CYLLID A RHEOLAETH** yn Siambr y Cyngor, Swyddfeydd y Cyngor, Ffordd Llys Nant, Prestatyn ar **Ddydd Mercher 3<sup>ydd</sup> Chewfror 2016** pan ddaw'r Pwyllgor Cynllunio Tref i ben

Yours sincerely

Yr eiddoch yn gywir

*Nigel Acott*

*Nigel Acott*

Town Clerk

Clerc y Dref

- |  |   |
|--|---|
| <p>1 APOLOGIES</p> <p>2 PAID ACCOUNTS<br/>Copy attached</p> <p>3 EXCLUSION OF PUBLIC AND PRESS<br/>To consider exclusion of Public and Press in accordance with Local Government Act 1972 Schedule 12A Section 1 Parts 1, 8 regarding next item</p> <p>4 COUNCIL STRUCTURES AND STAFFING<br/>PM 102<br/>To further consider above working paper</p> <p>5 FINANCIAL ESTIMATES 2016/17 PM106<br/>To finalise remaining Committee spending programmes subject to agreed budgets profile</p> | <p>1 YMDDIHEURIADAU</p> <p>2 CYFRIFON A DALWYD<br/>Mae copi wedi'i atodi</p> <p>3 EITHRIO'R CYHOEDD A'R WASG<br/>I ystyried eithrio'r Cyhoedd a'r Wasg yn unol â Deddf Llywodraeth Leol 1972 Atodlen 12A Adran 1, Rhannau 1, 8 ar gyfer trafod yr eitem nesaf</p> <p>4 STRWYTHURAU'R CYNGOR A STAFFIO<br/>PM 102<br/>I ystyried y papur gweithio uchod ymhellach</p> <p>5 RHAGOLYOGON ARIANNOL 2016/17 PM106<br/>I lunio'n derfynol raglenni gwario'r Pwyllgor sy'n weddill yn amodol ar y proffil cyllidebau y cytunwyd arno</p> |
|--|---|

To: All Town Councillors  
Officers and Press Representatives  
Mr T. Brown – Internal Auditor  
Prestatyn Library  
[www.atprestatyn.co.uk](http://www.atprestatyn.co.uk)

I: Holl Gynghorwyr y Dref  
Swyddogion a Chynrychiolwyr y Wasg  
Mr T. Brown - Archwiliwr Mewnol  
Llyfrgell Prestatyn  
[www.atprestatyn.com.uk](http://www.atprestatyn.com.uk)



**PRESTATYN TOWN COUNCIL**  
**CYNGOR TREF PRESTATYN**

**DECEMBER 2015**

**COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE**

	Total Excluding VAT	VAT	Total
	£	£	£
<b>A <u>General Services</u></b>			0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>B <u>Service Organisation / Grants s.137</u></b>			
704954 Town Events Petty Cash	200.00		200.00
704960 Clive Beattie - Entertainment re: Halloween & Xmas Light Switch On Events	160.00		160.00
704962 Gunsmoke Communications re: Santa's Grotto Decorations	16.05		16.05
704967 D Hopkins (Hot Foot Jazz Band) re: Music in High Street - Xmas Event	120.00		120.00
704968 Gwasg Helygain - Santa's Grotto Banner	100.00	20.00	120.00
704869 Day Dream Designs - Art Work re: Santa's Grotto Banner	90.00	18.00	108.00
704971 Routemaster4Hire - Santa's Run Event	300.00		300.00
704972 Nation Recruit - Santa's Grotto Helpers x2 (6.12.15)	131.34	26.27	157.61
704974 Artisans CIC - Room Hire re: Santa's Grotto x 3	150.00		150.00
704975 Nation Recruit - Santa's Grotto Helpers x2 (13.12.15)	131.34	26.27	157.61
	<u>1,398.73</u>	<u>90.54</u>	<u>1,489.27</u>
<b>C <u>Community / Environmental Services</u></b>			
704948 Phoebe Young - Photography re: Endeavour Awards (24.11.15)	60.00		60.00
704963 The Flower Garden - x3 Flower Bouquets re: Endeavour Awards	75.00		75.00
704965 Peter Whitehead (EIS Audio Visual) - Hire of PA Equipment / Technician re: Endeavour Awards & Xmas Light Switch On Event	553.00	110.60	663.60
	<u>688.00</u>	<u>110.60</u>	<u>798.60</u>
<b>Total for Development &amp; Regeneration Committee (Community)</b>	<u><b>2,086.73</b></u>	<u><b>201.14</b></u>	<u><b>2,287.87</b></u>

**FINANCE AND MANAGEMENT COMMITTEE - EXPENDITURE**

	Total Excluding VAT	VAT	Total
	£	£	£
<b>D <u>General Administration</u></b>			
704946 Petty Cash	100.00		100.00
704947 High Street News - Publications re: November 2015	20.80		20.80
704949 WCVA - Annual Membership 2015/16	30.00		30.00
704955 High Street News - Publications re: December 2015	20.80		20.80
704964 Frantcotyp Postalia Ltd - Franking Machine Credit	200.00		200.00
704966 Digitel Europe(Inet) - Telephone Calls/Line-Rental/Broadband @ 31.10.15	128.83	25.77	154.60
704973 Town Clerk / Financial Officer - Mileage Claim (11.12.15)	49.10		49.10
704977 Cllr Bob Paterson - Mileage (19 Nov, 25 Nov, 3 Nov, 8 Nov & 10 Nov)	54.00		54.00
704982 Financial/Senior Administration Officer - Eye Test	21.00		21.00
D/D Barclays Bank - Annual Gold Membership Fee	32.00		32.00
	<u>656.53</u>	<u>25.77</u>	<u>682.30</u>
<b>E <u>Democracy</u></b>			
			0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>F <u>Personnel</u></b>			
704956 Nation Recruit - Reception Cover (20.11.15)	89.55	17.91	107.46
704957 Gunsmoke Communications - PR / Town Support Work (November 2015)	1,580.50		1,580.50
704961 Denbighshire County Council - Payroll (September 2015)	13,578.65		13,578.65
704972 Nation Recruit - Reception Cover (6.12.15)	89.55	17.91	107.46
	<u>15,338.25</u>	<u>35.82</u>	<u>15,374.07</u>
<b>G <u>Office Accommodation</u></b>			
704951 Master Care - Dishwasher Annual Maintenance Premium	54.00		54.00
704980 S Langley - Office Cleaning (21.11.15 to 26.12.15)	210.00		210.00
704981 Dwr Cymru Welsh Water - Water Charge @ PTC Offices (23.06.15 -16.12.15)	79.04		79.04
704983 SSE - Gas at PTC Offices (8.09.15 to 11.12.15)	251.78	12.58	264.36
	<u>594.82</u>	<u>12.58</u>	<u>607.40</u>
<b>H <u>Other Expenses</u></b>			
			0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total for Finance and Management Committee</b>	<u><b>16,589.60</b></u>	<u><b>74.17</b></u>	<u><b>16,663.77</b></u>

**COMMUNITY DEVELOPMENT & REGENERATION COMMITTEE**

**EXPENDITURE**

	Total Excluding VAT £	VAT £	Total £
<b>I Town Regeneration (Services)</b>			
704953 Denbighshire County Council - Fern Avenue Car Park Fee (2014/15 & 2015/16)	14,000.00	2,800.00	16,800.00
704959 Sherratt Landscapes - Contract Services for November 2015		138.00	138.00
- Bus Shelter Maintenance x 43 per month	279.50		279.50
- Notice Boards (Clean x19)	45.00		45.00
- Notice Boards (Change x19)	45.00		45.00
- Inspection of Art Works	20.00		20.00
- Grounds Maintenance (Boulevard)	39.17		39.17
- Grounds Maintenance (Pendre Memorial Gardens)	98.17		98.17
- Windblown Litter Collection & Disposal (The Boulevard)	8.00		8.00
- Windblown Litter Collection & Disposal (Pendre Memorial Gdns)	124.83		124.83
- Windblown Litter Collection & Disposal (Town Council Offices)	30.34		30.34
704970 Denbighshire County Council - Emergency Call Out re: Xmas Tree Lights	87.54	17.51	105.05
704976 SSE - Electricity Bill re: Ty Pendre Community Building (08.09.15 to 11.12.15)	89.94	4.49	94.43
704978 Sherratt Landscapes - Winter Floral Displays	3,220.74	644.15	3,864.89
704979 Sherratt Landscapes - Contract Services for December 2015		138.00	138.00
- Bus Shelter Maintenance x 43 per month	279.50		279.50
- Notice Boards (Clean x19)	45.00		45.00
- Notice Boards (Change x19)	45.00		45.00
- Inspection of Art Works	20.00		20.00
- Grounds Maintenance (Boulevard)	39.17		39.17
- Grounds Maintenance (Pendre Memorial Gardens)	98.17		98.17
- Windblown Litter Collection & Disposal (The Boulevard)	8.00		8.00
- Windblown Litter Collection & Disposal (Pendre Memorial Gdns)	124.83		124.83
- Windblown Litter Collection & Disposal (Town Council Offices)	30.34		30.34
	<u>18,778.24</u>	<u>3,742.15</u>	<u>22,520.39</u>
<b>J Town Regeneration (Development)</b>			
704950 The Metal Store - x4 Magnetic Notice Boards	400.00	80.00	480.00
704958 NW Bowls Centre - Signage - s.144 payment	250.00		250.00
	<u>650.00</u>	<u>80.00</u>	<u>730.00</u>
<b>Total For Community Development &amp; Regeneration Committee (Services/Development)</b>	<u><b>19,428.24</b></u>	<u><b>3,822.15</b></u>	<u><b>23,250.39</b></u>
<b>TOTAL EXPENDITURE FOR DECEMBER 2015</b>	<u><b>38,104.57</b></u>	<u><b>4,097.46</b></u>	<u><b>42,202.03</b></u>

**PRESTATYN TOWN COUNCIL  
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**DECEMBER 2015**

**INCOME**

	<b>A - C E &amp; C</b>	<b>D - H Policy</b>	<b>I TRC (s)</b>	<b>J TRC (d)</b>	<b>VAT</b>	<b>Total Receipt £</b>
01.12.15 Donations re: Hire of Ty Pendre - Various Organisations			115.00			115.00
08.12.15 Bank Interest (7 Sept to 6 Dec 15) a/c 836....		44.99				44.99
09.12.15 Donation from Mr Harry Thomas re: Halloweén Event	50.00					50.00
09.12.15 Refund from Llandrillo Menai re: Cancelled Booking on Food Hygiene Course (NA)		55.00				55.00
16.12.15 Santa's Grotto (5.12.15)	462.00					462.00
16.12.15 Santa's Grotto (12.12.15)	290.10					290.10
22.12.15 Santa's Grotto (19.12.15)	494.00					494.00
22.12.15 Donations re: Hire of Ty Pendre (Various Organisations)			30.00			30.00
24.12.15 DCC - Precept No. 3		151,255.00				151,255.00
<b>Total Income for December 2015</b>	<b><u>1,296.10</u></b>	<b><u>151,354.99</u></b>	<b><u>145.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>152,796.09</u></b>

**External Funding-Grants/Recharges  
October - December**

**Eligible Externally**

<b>Date</b>	<b>Cheque</b>	<b>Detail</b>	<b>Project</b>	<b>Amount</b>	<b>Recharges</b>	<b>Funded</b>	<b>Code</b>
08.12.15	704960	Razzinin Fun Music	TCP	160.00	160.00	160.00	B9A
15.12.15	704965	EIS AudioVisual	TCP	553.00	553.00	553.00	B9A
12.12.15	704967	Hot foot Jazzmen	TCP	120.00	120.00	120.00	B9A
15.12.15	704968	Gwasg Helygain	TCP	100.00	100.00	100.00	B9A
12.12.15	704969	DayDream Designs	TCP	90.00	90.00	90.00	B9A
15.12.15	704971	Routemaster-Santa	TCP	300.00	300.00	300.00	B9A
15.12.15	704972	Nation Recruit-helpers	TCP	131.34	131.34	131.34	B9A
15.12.15	704974	Artisans - hire	TCP	150.00	150.00	150.00	B9A
17.12.15	704975	Nation Recruit-helpers	TCP	131.34	131.34	131.34	B9A
				<b>1735.68</b>	<b>1735.68</b>	<b>1735.68</b>	

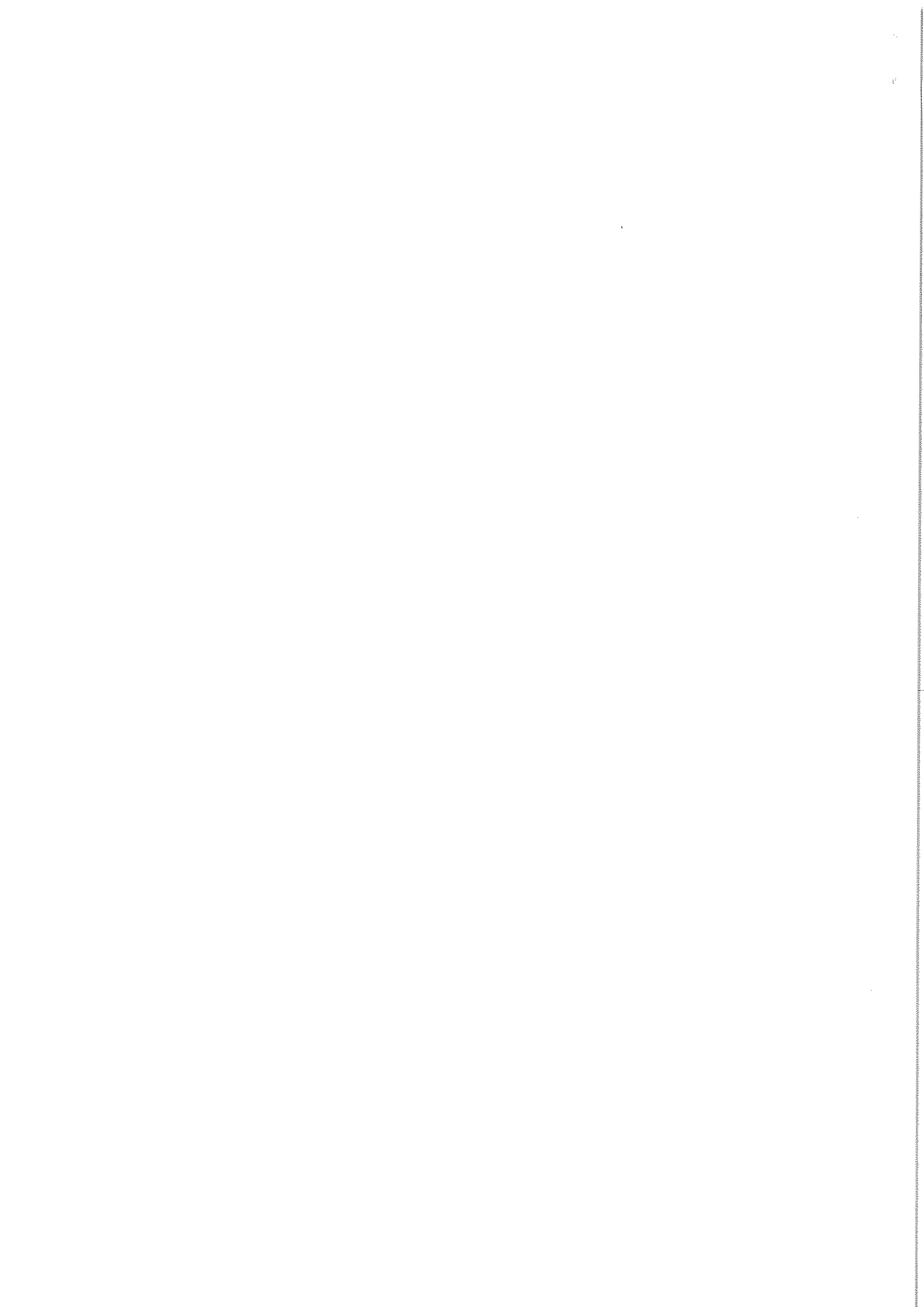
CR=Cardiac Rehab (100%)

I Can Cook(87%)

Town Centre Partnership(100%)

Other - donation

06.01.16





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**EXPENDITURE  
BUDGET STATEMENT @ 31ST DECEMBER 2015**

<u>EXPENDITURE CODE</u>	<u>ESTIMATE 2015/16</u>	<u>APRIL JUNE</u>	<u>JULY SEPTEMBER</u>	<u>OCTOBER DECEMBER</u>	<u>JANUARY MARCH</u>	<u>TOTAL</u>
	£	£	£	£	£	£
A General Services	4,500	978.27	2,106.24	544.67		3,629.18
B Service Organisations / Grants s.137	28,050	13,475.74	6,358.36	2,176.61		22,010.71
C Community / Environmental Services	8,500	1,073.88	2,570.08	2,930.16		6,574.12
D General Administration	38,000	10,019.50	3,976.22	2,916.06		16,911.78
E Democracy	7,750	3,387.90	3,047.96	126.90		6,562.76
F Personnel	189,000	64,035.04	46,281.51	46,318.12		156,634.67
G Office Accommodation	11,650	6,056.06	1,348.12	1,741.76		9,145.94
H Other Expenses	3,000	0.00	0.00	0.00		0.00
I Town Regeneration (Services)	95,000	9,031.85	7,529.16	39,317.18		55,878.19
J Town Regeneration (Development)	152,495	2,005.00	0.00	14,650.00		16,655.00
VAT	28,000	5,345.11	1,813.69	5,832.94		12,991.74
	<u>565,945</u>	<u>115,408.35</u>	<u>75,031.34</u>	<u>116,554.40</u>	<u>0.00</u>	<u>306,994.09</u>

**EXTERNALLY FUNDED**

A Grant aid works		0.00	0.00	0.00		0.00
B Grant aid works		1,275.00	1,800.00	2,875.68		5,950.68
C Grant aid works		957.87	105.03	197.25		1,260.15
D Grant aid works		0.00	0.00	0.00		0.00
E Grant aid works		0.00	0.00	0.00		0.00
F Grant aid works		0.00	0.00	0.00		0.00
G Grant aid works		0.00	0.00	0.00		0.00
H Grant aid works		0.00	0.00	0.00		0.00
I Grant aid works		0.00	494.00	0.00		494.00
J Grant aid works		11,041.62	60.00	0.00		11,101.62
	<b>Total Grants</b>	<u>13,274.49</u>	<u>2,459.03</u>	<u>3,072.93</u>	<u>0.00</u>	<u>18,806.45</u>
	<b>Total Cash Book</b>	<u>128,682.84</u>	<u>77,490.37</u>	<u>119,627.33</u>	<u>0.00</u>	<u>325,800.54</u>

**COMMITMENTS 2016/17**

<u>Minute No</u>	<u>Exp Code</u>	<u>£</u>
213(1)12/13	J4 Tourism Signage A55	5,000
142/11	J13 BMX / Skatepark Project (PTC/DCC)	20,000
81/14	J4 Tourism Frames (TCP grant)	7,441
81/14	D15/J5 Interactive Business Display (TCP grant)	3,860
42/15	C20 Coed y Morfa	380
62/15	B9 Prestatyn Running Club 2016	350
		<u>37,031</u>

CYNGOR TREF PRESTATYN

**INCOME**  
**BUDGET STATEMENT @ 31ST DECEMBER 2015**

	ESTIMATE 2015/16	APRIL JUNE	JULY SEPTEMBER	OCTOBER DECEMBER	JANUARY MARCH	TOTAL
	£	£	£	£	£	£
<b>A-C <u>General Purposes</u></b>						
Other Projects		0.00	2,748.00	0.00		2,748.00
HLAP - Retained / Uncollected Deposits		100.00	600.00	0.00		700.00
Town Events	7,500	3,837.94	450.78	1,296.10		5,584.82
Welsh Assembly Gov. (Free Swim) - Grant		0.00	0.00	0.00		0.00
<b>D-H <u>Finance and Management</u></b>						
Bank Interest	1,500	509.54	21.08	44.99		575.61
HM Customs (VAT)	28,000	6,365.30	4,988.14	0.00		11,353.44
Other income	1,500	104.53	16,051.64	55.00		16,211.17
Precept	453,765	151,255.00	151,255.00	151,255.00		453,765.00
<b>I-J <u>Town Development</u></b>						
Donations - Ty Pendre		202.50	175.00	145.00		522.50
Community Centres	420	0.00	0.00	0.00		0.00
Grants / Other	32,000	1,546.00	3,080.84	0.00		4,626.84
<b>Total Income</b>	<b><u>524,685.00</u></b>	<b><u>163,920.81</u></b>	<b><u>179,370.48</u></b>	<b><u>152,796.09</u></b>	<b><u>0.00</u></b>	<b><u>496,087.38</u></b>