

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 17th April 2013 at 6.20pm — 7.50pm.

PRESENT

Councillors: A. Sampson (Mayor), D. Turner, C. Guy, J. McLellan, J. Szabo, G. Frobisher, B. Paterson, B. Murray, G. Sandilands, R. Cooper, G. Percival, S. Edwards, L. Muraca, J. Thompson-Hill

IN ATTENDANCE

Mr N. Acott — Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Mr D. Davies, Regional Strategy Director, Tourism Partnership North Wales.

APOLOGIES

Councillors: J. Davies, T. Jones, P. Duffy, P. Penlington.
Mr T. Brown — Internal Auditor.

171 WELCOME

The Mayor welcomed public to Council Chambers and details of fire evacuation procedures and housekeeping were provided.

172 ONE MINUTES SILENCE

- a) Hilda Handoll — Council stood for a one minute silence as token of respect for Hilda who was a good friend of town and its environment for many years.
- b) Lady Margaret Thatcher — Prior to minutes silence Mayor acknowledged that former Prime Minister was a controversial figure. He reminded Council that remembrance was individual Councillors choice and several retired whilst other remained seated during minutes silence.

173 TOURISM PARTNERSHIP NORTH WALES

Mayor welcomed Mr Dewi Davies, Regional Strategy Director to meeting and invited him to address Committee on work of Tourism Partnership North Wales (TPNW). Dewi explained that tourism industry represented 7% of Welsh economy, provided 30,000 direct jobs and 10,000 indirect jobs. The industry was worth in region of 2 billion pounds per annum. The largest base of customers for North Wales was from North West England and these traditional visitors had shown significant changes in holiday/visitor patterns over last twenty years.

Dewi also explained that tourism sector faced very challenging times as holiday options increased both at home and abroad, continuous improvement is needed to meet customer expectations, and internet reviews of accommodation/activities were key factors in determining visitor destinations. Package deals and late bookings were also increasingly features of customer choice.

TPNW had identified that North Wales provided mixed messages in terms of branding and recognition of different visitor experiences. The company felt it was important to promote North East Wales brand with strapline of 'all together brilliant, all together outstanding' and big ticket destination marketing of prime activities is used by TPNW.

The branded area encompasses Prestatyn, Rhyl, Borderlands, Flintshire, Wrexham, Denbighshire. Features include industrial heritage, excellent countryside, seaside, cultural and culinary experiences. It was also increasingly recognised that North Wales was 'heart of outdoor adventure'. DESTINATION WALES/GREAT DAYS OUT/FOOD NORTH WALES were all examples of a range of website promotions that are generally replacing traditional style leaflets.

In terms of Prestatyn it was important to offer a sense of place e.g. walking, warm welcome, seaside resort and retail shopping. TPNW could offer local business assistance with hospitality training, IT and social media training etc. The town could also build on its strengths of national recognition such as Walkers Are Welcome, Offa's Dyke Path, Coastal Path, Pilgrim's Way and range of established town events that could be themed to boost interest and promotional opportunities.

Details of TPNW Annual Review 2011/12 was circulated at meeting and copy available on their website. There followed a question and answer session.

- Cllr AS** Cost of holidays in UK is expensive. The new zip wire experience in Mid Wales is £45 and this would put people off going. **DD** I would challenge this assumption as typical cost of family holiday abroad is almost 2k. The newly opened zip wire experience is very busy and company pleased with success of venture. Family holiday in North Wales can come in under 1k.
- CM*CG** Who represents Denbighshire County Council on TPNW Board of Directors? **DD** air H. Jones is DCC representative and Mr C. Evans is newly appointed Trade Advisor.
- Cllr JTH** Branded element is interesting and I am pleased to hear end of Borderlands brochure as destination brand but not sure North East Wales is best replacement name. Have we got a unique selling point (USP)? **DD** The new brand is what unifies people in this region. The strapline 'all together brilliant, all together outstanding' captures what TPNW see as ambitious and exciting future.
- Cllr JMc** Big ticket North Wales and Town's unique selling point is where mountains meet sea. Can we promote town's usp to wider market? **DD** I would suggest identify key attractions and push them as key tickets and this will attract more visitors. TPNW have done this recognising six key attractions across North East Wales. Barriers to positive holiday experiences have been identified as weather, distance, poor welcome, lack of things to do. It is in everyones interest to tackle those areas that can be improved.
- Cllr JMc** Is Offa's Dyke a big ticket? **DD** It is more of a niche rather than day out family attraction

- Mir SE** Excellent presentation and have recently experienced problem in accessing TPNW website. How can we publicise town events as they can help with High Street businesses? **DD** If you contact TPNW I will help get listing. Choice of event, timing, complimentary themes are all important but community involvement is critical for sustainable events.
- Mir SE** How do we improve visitor welcome and it is bad that some visitors did not feel welcome. **DD** Can be very difficult but ensure visitor services are available e.g. public conveniences, good signage, businesses provide a good service, information about locality. TPNW can assist with hospitality training.
- Mir GS** Digital marketing is good but visited Buxton recently and no leaflet on Prestatyn in their TIC. **DD** Hard copy publications are declining as internet use and phone apps increase. TIC should have publications and I will check on situation. Locally leaflets work well.
- Cllr GS** How can PTC get involved? **DD** It could act as hub and would be good to see town fully engaged with tourism.
- Cllr CG** Customer Service can be dire both here and across Wales generally. The World Host training qualification currently on offer is very good and employers are definitely recognising it as worthwhile qualification. **DD** Pleased to hear comments and recognises good training of tourism staff is essential to promote a positive customer experience and helping to develop new and repeat business.

RESOLVED That Mr D. Davies be thanked for his excellent presentation.

174 MAYORAL COMMUNICATIONS

- a) Mayoral Diary — Details of events attended in February and March 2013 circulated with agenda. The Mayor also reported on his recent viewing of locally based film 'Vinyl' and his attendance at Prestatyn High School production of 'Les Misérables'.
- b) Letters of thanks received from Citizens Advice Bureau following grant awards and residents of Victoria Road West for Council's support in recent planning matter.

175 MINUTES

RESOLVED That Minutes of meeting held on 6th February 2013 be accepted.

176 MINUTES OF OTHER COMMITTEES

RESOLVED That Minutes of Other Committees be accepted as follows:

General Purposes Committee — 6th March 2013

Town Development Committee — 6th March 2013

Pursuant to Minute 98 Cars Parking — For clarification Cllr S. Edwards referred to problems of cars parking by existing library that had resulted in problems for vehicles trying to enter or exit Nant Hall Road, Prestatyn. Additionally the King's Avenue/Ffordd Pendyffryn junction peak time traffic flows (morning and late afternoon) may cause congestion problems.

Town Planning Committee — 6th March 2013

Tree Pruning — Cllr G. Percival reported upon removal of mature trees from Princes Avenue, Prestatyn that had recently been felled and did not appear to have been protected by tree preservation order. **RESOLVED** That letter be sent to Denbighshire County Council seeking information on protection of mature trees not covered by tree preservation order, public consultation procedures for such trees prior to removal, and information on County volunteer tree warden programme.

Town Planning Committee — 27th March 2013

Finance and Management Committee — 27th March 2013

177 NOTICE OF EXTERNAL AUDIT 2012113

Notification had been received that Annual Return and Intermediate Audit would be held 28th June 2013.

178 RISK ASSESSMENT 2013 PM 168

Details of Risk Assessment had been circulated with agenda. Town Clerk/Financial Officer explained format was in line with audit requirements and further detailed work was required on areas highlighted. The next step was to undertake this work and/or bring forward details of proposed action for consideration.

Several Councillors queried contents, layout, style and made constructive comments about low/medium/high risk designations. Earlier Member comment about particular subject areas e.g. Councillor training had been incorporated into document.

RESOLVED

- 1) That Risk Assessment 2013 be accepted.
- 2) That identified further work areas be progressed and reported to next Finance and Management Committee.

179 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 1, 2 during Operational Review — Staffing.

180 OPERATIONAL REVIEW —STAFF PM 170

Town Clerk/Financial Officer reported upon recent discussions with Staff and referred to ongoing dialogue with Denbighshire County Council about future of proposed combined One Stop Shop' style facility. He reported upon outcome of recent interviews involving individual Staff, lead Councillors and himself. Staff and Councillors were thanked for their combined efforts in moving Council forward and enthusiasm shown by all parties in embracing change to help meet community needs.

RESOLVED UNANIMOUSLY

- 1) That Town Clerk/Financial Officer's report be received and revised organisational structure and posts [etc. be](#) circulated to all Councillors.

Financial/Legal Implications: As reported and contained within budget provisions 2013/14. Local Government Act 1972.

- 2) That Miss R. Seaman be offered part time 30 hour post of Community Events and Town Support Officer commencing 28th May 2013 SCP 28 pro rata.

Financial/Legal Implications: contained within budget provisions 2013/14. Local Government Act 1972.

- 3) That Miss L. Jones be appointed to post of Modern Apprentice commencing 1st May 2013.

Financial/Legal Implications: Salary costs contained within budget provision 2013/14. Service Level Agreement with Denbighshire County Council for joint appointment. Local Government Act 1972.

Mayor _____

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 6th February 2013 at 6.20pm — 7.10pm.

PRESENT

Councillors: A. Sampson (Mayor), D. Turner, P. Penlington, J. McLellan, J. Szabo, T. Jones, B. Paterson, G. Sandilands, R. Cooper, P. Duffy, G. Percival, S. Edwards, J. Davies, L. Muraca.

IN ATTENDANCE

Mr N. Acott — Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Mr T. Brown — Internal Auditor, Mr Matthew Beddow Prestatyn Retail Park Manager, Rev Q. Bellamy — Mayor's Chaplain.

APOLOGIES

Councillors: C. Guy-Davies, B. Murray, J. Thompson-Hill.
Mr A. Clare, Stadium Developments Ltd.

138 PRAYERS

Prior to commencement of meeting Rev Q. Bellamy offered prayers.

139 STADIUM DEVELOPMENTS LTD - PRESTATYN RETAIL PARK

The Mayor welcomed Mr Matthew Beddow, Retail Park Manager to the meeting. Matthew explained that Stadium Developments Ltd. had appointed Anderson Harkins Property Consultants to manage the new retail park on their behalf. He was delighted to include the Prestatyn town centre site into his portfolio of retail sites which also included the successful Parc Llandudno. The company were excited about inclusion of Prestatyn due to its close proximity to the High Street and opportunities to help regenerate town's economy.

Mr Beddow reported that the Prestatyn development was on schedule despite some early setbacks due to challenging weather. The official opening date is 7th March 2013 at 10.00am and marketing and publicity would commence next week. Recruitment to retail shops was progressing well and all tenants had confirmed they would be ready for sameday opening. A number of car parking marshalls would be on hand to assist visitors and help promote this fun day.

Other facts about the development included 150,000 square metres of retail space, one hundred thousand pounds per annum service charge (fifty percent allocated to cleaning and maintaining appearance) and 12 CCTV cameras to be monitored remotely. The M & S Store would open 8am-8pm and Tesco 6am-midnight. It was anticipated that shopper levels would take between eighteen months and two years to settle before providing regular shopper data.

Councillors were invited to raise questions:-

- Cllr AS** Will car park be open prior to retail park to accommodate shop outfitters?
MB Yes — estimate 17.02.13.
- CM BC** Are all retail units opening on same day? **MB** Yes. Tesco Stores Ltd have also said they will be opening on 7th March 2013.
- Mir SE** Pleased to hear commitment to clean, safe, tidy retail park and hopes Denbighshire County Council, Public Realm will continue to do same for High Street. It is important that retail park does not take trade from High Street. **MB** Strong links to and from High Street are essential for town and retail park.
- Cllr SE** When is petrol station coming? **MB** Have been told it will be same day.
- Mir DT** Are car parks free? **MB** Yes for three hours. Parking will be monitored as vehicles enter and exit retail park.
- Cllr PD** Will automatic fines be generated and where monitored? **MB** Yes but designed as a deterrent as want 'flow' of shoppers both to retail park and High Street. There are 797 spaces and car park turnover is critical. Fines levied at £80.00 or £40.00 if paid within x days. Centrally monitored from Chorley.
- Cllr BP** Is signage going to be clear? **MB** Yes.
- Cllr JS** Would you consider extending 3 hour period? **MB** Generally no, but there may be special occasions that warrant extension to this period.
- Cllr BP** Perception that local traffic will be too much when park opens. **MB** Share concerns but County Highways are fully aware of projected traffic flows and confident it will work.
- CM PP** Would you support Town Centre Manager if appointed? **MB** Company supportive of Town Centre Manager as such appointments have worked well for towns in other locations in which they operate.
- Mir PD** Has footfall changed in towns where you operate? **MB** Counts have shown that in town centre locations there is 50% flow of shoppers from High Street and vice versa. Two way flow is integral to success of town and both parties should benefit from increased footfall and visitors.
- Cllr JMc** Any plans to utilise rail/bus network as both stations close to development?
MB Absolutely — it is on agenda.
- Cllr GS** Would Stadium consider installing signage for High Street shoppers on retail park? **MB** Yes, but not certain about funding.
- Cull SE** Is there any funding for 'welcome' signage at railway station? **MB** Unlikely given high cost of development and contributions already to off site works but will ask the question.

Cllr PD Would you support bus stop on retail park or Nant Hall Road? **MB** Retail Park could not accommodate large buses although smaller 'hopper' style buses possibly. A bus stop on Nant Hall would be determined by Denbighshire County Highways and subject to commercial operators decision.

RESOLVED That Mr Matthew Beddow be thanked for his attendance and willingness to continue dialogue with Town Council.

140 MISSION STATEMENT

Details of Mission Statement used by Anderson Harkin, Property Consultants for Stadium Retail Parks had been circulated with agenda. The Town Clerk/Financial Officer enquired if there was merit in adopting a similar mission statement for town to assist future marketing etc. It was imperative that shoppers and visitors had a good shopping experience when visiting e.g. clean, safe and tidy environment.

Mr M. Beddows advised that his company was proud of its mission statement and believed it would work very well to ensure a positive shoppers visit. For example safe car parking was very important to visitors and he was pleased to report that because of company investment in safe parking there had only been one vehicle theft from the retail parks he manages in the last five years. Shopping surveys had demonstrated that visitors had valued this good service and it was one reason for repeated trips.

There followed a short discussion on whether a town mission statement for residents and visitors had merit in focussing attention and efforts. There was also a debate on whether any such mission statement should relate to town centre only or to whole of the town and its businesses.

RESOLVED That Mission Statement example be used as basis of further discussion with Prestatyn Business Forum and other parties.

(Mr M. Beddow left meeting).

141 MAYORAL COMMUNICATIONS

- a) Mayoral Diary — Details of events attended in December and January 2013 circulated at meeting.
- b) Offa's Dyke Plaque — Mayor reported upon reciprocal gift received from Chepstow Town Council.
- c) Letters of Thanks — letters received from Benefits Advice Shop and Prestatyn Festival of Trees following recent grant awards.

142 MINUTES

RESOLVED That Minutes of meeting held on 12th December 2012 be accepted.

143 MINUTES OF OTHER COMMITTEES

RESOLVED That Minutes of other Committees be accepted as follows:

Town Planning Committee — 12th December 2012

Town Planning Committee — 16th January 2013

Finance and Management Committee — 16th January 2013

144 COUNCIL TAX PRECEPT 2013/14 PM 132

Council considered the adoption of Council Tax Precept 2013/14 recently adopted by Finance and Management Committee. The Town Clerk/Financial Officer explained that setting the precept was a statutory requirement placed upon Council as a whole that could not be delegated to Committee.

RESOLVED UNANIMOUSLY That Council Tax Precept 2013/14 be £349,285 (Band D £46.84 no change).

145 TOP CENTRAL CAR PARK

Members considered renewal of car park rental agreement being mindful of the significant changes occurring as a result of new town centre retail park development.

RESOLVED

- 1) That Council renew Top Central Car Park rental agreement 2013/14.

Financial/Other Implications: £2,000 contained within budget provision. Property owned by Parochial Church Council. Road Traffic Act 1984. PTC responsible for routine maintenance.

- 2) That future management of car park be considered at a future date.

Mayor _____

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 12th December 2012 at 6.20pm

PRESENT

Councillors: A. Sampson (Mayor), D. Turner, C. Guy-Davies, J. McLellan, J. Szabo, G. Frobisher, B. Paterson, B. Murray, G. Sandilands, R. Cooper, S. Edwards, T. Jones, L. Muraca, J. Thompson-Hill.

IN ATTENDANCE

Mr N. Acott — Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Mr T. Brown — Internal Auditor, Ms W. Jefferson — Youth Worker, Prestatyn, Denbighshire County Council, Ms A. Lee — Young Persons Leader, Denbighshire County Council, Mr J. Simpson — D of E, Group Leader.

APOLOGIES

Councillors: J. Davies, P. Duffy, G. Percival, P. Penlington.

115 ONE MINUTES SILENCE

Council stood for one minute silence as token of respect following passing of Bernard Taylor (former Treasurer), Peter Bratby (Prestatyn fire victim) and Margaret Hughes (St Asaph flood victim)

116 HARRY THOMAS — VOLUNTEER TOWN HISTORIAN

The Mayor welcomed Mr H. Thomas to meeting and invited him to address Council. Harry offered his thanks for Council's support over many years in assisting with local school visits and community history slideshows. He explained that over two years ago he was commissioned by publisher to produce a book showing a pictorial 'now and then' of the town's history. Harry gave several anecdotal comments about his research and efforts when taking photographs in Prestatyn.

Mr Thomas then read an extract and presented a signed copy of his new book 'Prestatyn Through Time' which he hoped would inspire future generations. He was also intending to host a filmshow next year on town's history and hoped all would attend.

RESOLVED That Mr Harry Thomas be thanked for his activities and inspirational work on recording local community and social history of Town.

117 MOBILE PHONES ETC

Councillors were reminded that all mobile phones and other similar devices should be turned off during Council meetings.

118 PRESTATYN YOUTH CLUB

Mayor welcomed Wendy Jefferson, Anna Lee and James Simpson representatives of Prestatyn Youth Club, Denbighshire County Council. Wendy explained that there had been huge changes in youth services in recent years and circulated detailed report on work of Prestatyn Youth and Community Services. Geographically the Prestatyn service covered Prestatyn, Meliden, Dyserth and had recently been awarded top performer status within Denbighshire County.

Denbighshire County Council provided core revenue funding of E2,500per annum to run services but Youth Workers seek out additional funding opportunities quite successfully. They currently focus on specialised training opportunities for young people and volunteers and have recently launched sports leader training, six a side football league, leisure activity and outward bound training (climbing and canoeing). Other services and classes offered include cooking, fitness training, walking, nutrition and independent living. All services are provided free of charge to participants.

Wendy referred to plans for expanding range of services and further integration with community groups forging local partnerships. Prestatyn Youth Services had trained volunteers, offers volunteers training and has buildings ready for community use. Wendy also referred to recent work with Town Council in organising young people's survey for skatepark/BMX pumptrack and offered to assist with any future projects e.g. further integration of holiday leisure programmes.

Members were invited to raise questions about Prestatyn Youth Services:

Cllr JS Thanks to Prestatyn Youth Service for excellent work.

Cllr CGD Wants young people to get involved with politics and Council. Lots of paperwork when working with young people. **WJ** reported she had some good trained volunteers to help with paperwork — roughly fifty per cent face to face contact. Would be good to get children involved with Council and Prestatyn High School operate Youth Council.

Cllr SE Privilege to work with Wendy on recently launched I Spy bullying project. Surprised at low 2.5k budget for service. WJ explained that budget was low but living and working in area had provided her with good knowledge and contacts for seeking additional support. Youngsters were always willing to help raise funds if necessary.

RESOLVED That Wendy, Anna and James be thanked for attendance and provision of excellent community based youth service.

119 MAYORAL COMMUNICATIONS

- a) Mayoral Diary — Details of events attended in October, November, December 2012 circulated at meeting. Mayor highlighted his attendance at Holocaust Memorial tree planting ceremony at Prestatyn High School, Santa Run, Christmas Lights Switch On and his visit to Sandford Nursing Home.
- b) Letters of Thanks — letters received from Prestatyn Cricket Club and St Melyd Golf Club.

- c) Chris Ruane MP — had sent letter seeking Town Council support for efforts to address serious transport issues at Prestatyn High School. **RESOLVED** That Council send letter to Denbighshire County Council supporting their funding application for improving transport and parking issues at Prestatyn High School.

120 MINUTES

RESOLVED That Minutes of meeting held on 10th October 2012 be accepted as correct record

121 MINUTES OF OTHER COMMITTEES

RESOLVED That Minutes of Other Committees be accepted as follows:

Town Planning Committee — 10th October 2012.

General Purposes Committee — 7th November 2012.

Matters Arising:

Pursuant to Minute 97 Benefits Advice Shop (BAS) Town Clerk reported that he had visited BAS and been impressed with their operation and level of community service.

Pursuant to Minute 98 Car Parks, Denbighshire County Council **RESOLVED** That a letter be sent to County Council seeking stronger parking enforcement for highway traffic at varying dates and times throughout High Street, Prestatyn.

Town Development Committee — 7th November 2012.

Town Planning Committee — 7th November 2012.

Community Endeavour Awards Evening — 3rd December 2012.

Pursuant to minute 114(a) Mayor reported he had been to visit Joyce Parry, Meliden Adult Award Winner who was delighted with recognition and appreciative of his personal home visit.

122 PRESTATYN CCTV

Letter received from Mr Graham Boase, Head of Planning and Protection Services, Denbighshire County Council (copy circulated with agenda) seeking a financial contribution towards cost of installing a new camera on Nant Hall Road, Prestatyn. Some Members queried reason for the camera as new retail park would have own CCTV system and they also felt developer should contribute towards costs. Council also reiterated past comments about the need to integrate rail, bus, town centre and retail park CCTV systems.

CM J. Thompson-Hill explained the proposed camera would cover approaches to and from retail park entrance and would have high definition quality.

RESOLVED

- 1) That Council support in principle but seek further information on proposed location, response from retail park developer and opportunity to view CCTV control room. Financial/Legal Implications: Provisional £3,000 Other Projects. Crime and Disorder Act 1998.
- 2) That Stadium Retail Park Developer and newly appointed Park Manager be invited to attend future meeting to discuss security measures.

123 CHRISTMAS WORKING ARRANGEMENTS 2012

Details and options paper had been circulated with agenda.

RESOLVED

That Option 2 be accepted as follows:

Mon 24 th Dec	Tues 25 th Dec	Wed 26 th Dec	Thurs 27 th Dec	Fri 28 th Dec	Sat 29 th Dec	Sun 30 th Dec	Mon 31 st Dec	Tues 1 st Jan	Wed 2 nd Jan
XMAS EVE Special leave Closed	XMAS DAY Closed	BOXING DAY Closed	Special Leave Closed		Weekend Closed		NEW YEARS EVE Special leave Closed	NEW YEARS DAY Closed	Normal Hours

124 CITIZENS ADVICE BUREAU

Financial assistance application and extracted balance sheet had been circulated with agenda. Councillors queried wording on application and year of support being sought. The Town Clerk/Financial Officer also reminded Council of ongoing discussions concerning CAB plans to expand their provision in town, and possible links with new library facility.

RESOLVED That item be Deferred pending clarification.

Mayor _____

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 10th October 2012 at 6.15pm — 6.55pm.

PRESENT

Councillors: A. Sampson (Mayor), D. Turner, C. Guy-Davies, J. McLellan, J. Szabo, B. Murray, G. Frobisher, B. Paterson, G. Sandilands, P. Duffy, G. Percival, T. Jones, L. Muraca, J. Thompson-Hill.

IN ATTENDANCE

Mr N. Acott — Town Clerk/Financial Officer, Mr T. Brown — Internal Auditor.

APOLOGIES

Councillors: R. Cooper, P. Penlington, S. Edwards, J. Davies.
Mrs L. Hewitt — Committee Support Assistant.

90 MAYORAL COMMUNICATIONS

- a) Civic Sunday — Mayor thanked his Chaplain, church volunteers, guests and caterers for their support in making this service a very special occasion.
- b) Mayoral Diary — Details of events attended in July, August, September 2012 circulated at meeting. The Mayor highlighted Town's success in winning Wales in Bloom competition 2012 and hosting of visit by Mayor of Otley for 'Walkers Are Welcome' event. Reference was also made by CIIr B. Murray of successful anti-bullying initiative recently launched by Prestatyn school children at Scala Cinema and Arts Centre.
- c) Letters of Thanks — Letters received following Council support for Holocaust Memorial Day, Ysgol y Llys, Forum Funday — Denbighshire Learning Disabilities, Coed y Morfa Allotments Society.

91 MINUTES

RESOLVED That Minutes of Full Council held 25th July 2012 be accepted as correct record.

Pursuant to Minute 53(b) Coronation Gardens — In response to Member's query it was reported that outcome of recent consultation exercise would be reported to next Town Development Committee. It was hoped Denbighshire County Council would offer more professional assistance to oversee future tender process and become more engaged with community project on their land.

Pursuant to Minute 58 Public Buildings — Members queried if vicarage had been sold. It was understood from selling agents that it was sold subject to contract.

It was reported that Denbighshire County Council had recently provided a map and listing of County owned property in town and this had been circulated to all Councillors for information. **RESOLVED** That Denbighshire County Council be requested to supply an improved/enlarged property map.

92 **MINUTES OF OTHER COMMITTEES**

RESOLVED That Minutes of Other Committees be accepted as follows:

Town Planning Committee — 25th July 2012.

Town Planning (Recess) — 14th August 2012

Town Development Committee — 5th September 2012

Pursuant to Minute 61 North Wales Police — Clir J. McLellan reported that North Wales Police had recently provided local Community Police Support Officers with handheld speed camera to assist tackling speeding traffic at known hotspots in town.

Pursuant to Minute 62 Prestatyn Town Works. Several Councillors reported they were keen for Denbighshire County Council to provide improved High Street signage especially to local shops and car parks. Mr B. Evans, Denbighshire County Council was aware of concerns and had confirmed County Council were considering further actions. **RESOLVED** That Stadium Retail Park Manager be invited to attend future meeting.

Pursuant to Minute 63 Prestatyn Cricket Club. In response to Member's query Town Clerk/Financial Officer reported that he had observed gates had been closed recently when facility not in use. Further details of Club's youth participation and sports development programme were being sought.

Pursuant to Minute 65 Notice Boards. air G. Percival enquired about progression of this item and was informed that financial provision would need to be included in next years estimates to enable replacement programme. A report of commercial company advertising in notice board at Prestatyn In Bloom gardens would require further investigation by Town Clerk's office as such advertising was not permitted.

General Purposes Committee — 5th September 2012

Pursuant to Minute 71 Public Seats — Council felt that further discussion on recognition of prominent townspeople was required. It was also suggested that forthcoming Community Endeavour Awards provided opportunity to formally recognise good works of local people.

Town Planning Committee — 5th September 2012.

Town Planning Committee — 26th September 2012.

Finance and Management Committee — 26th September 2012.

Pursuant to Minute 87 Unacceptable Actions by Complainants Policy — Town Clerk/Financial Officer confirmed that policy would be sent to various statutory and regulatory bodies.

Pursuant to Minute 88 Prestatyn Town Web Site — In response to Member's question the Town Clerk/Financial Officer reported that Prestatyn Business Forum and Denbighshire County Council were in discussions about future maintenance of Visit Prestatyn web site that included a Town Council section. No date had yet been confirmed for future web site presentations.

Mayor _____

FULL COUNCIL

Minutes of Full Council held in Council Chamber, Municipal Offices, Prestatyn on Wednesday 25th July 2012 at 6.45pm — 8.00pm.

PRESENT

Councillors: A. Sampson (Mayor), D. Turner, P. Penlington, J. McLellan, J. Szabo, B. Paterson, B. Murray, G. Percival, S. Edwards, T. Jones, J. Davies, J. Thompson-Hill, L. Muraca, G. Sandilands.

IN ATTENDANCE

Mr N. Acott — Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Rev. Quentin Bellamy — Mayor's Chaplain.

APOLOGIES

Councillors: C. Guy-Davies, R. Cooper, G. Frobisher
Mr T. Brown — Internal Auditor.

47 ONE MINUTES SILENCE

Council stood for one minute silence as a mark of respect following a series of tragic events over weekend in which three people had died locally in separate incidents.

48 NORTH WALES POLICE

North Wales Police had updated several individual Councillors upon events in recent days and it was felt it would be beneficial if Town Clerk's office was used a primary contact point for dissemination of information when appropriate. **RESOLVED** That Town Clerk contact North Wales Police to discuss communications.

49 URGENT ITEMS

The Mayor gave notice of an urgent item involving Prestatyn Business Forum and proposals for introduction of Artisan Craft Market to be considered later in tonight's proceedings.

50 MAYORAL COMMUNICATIONS

- a) Mayoral Diary — details of events attended in May, June, July circulated at meeting. Cllr A Sampson, Mayor highlighted Record of Achievements — Prestatyn High School and visit from Chernobyl Children as highly rewarding and portraying positive image of young people in caring community. It was also refreshing to see so many townspeople involved with community activities.

- b) Prestatyn Carnival - Several Councillors concurred with Mayor upon his remarks about hugely successful event. **RESOLVED** That a letter of congratulations be sent to Joy Williams, organiser and her team.
- c) Letters of Thanks — letters received following Council support from Bodnant Community School, Walking Festival Committee, Denbighshire Disability Forum Funday, and Chernobyl Children.
- d) Civic Service — Mayor gave notice that his Civic Service would be held in Prestatyn Parish Church on Sunday 30th September 2012 at 3.00pm.

51 **MINUTES**

RESOLVED Minutes of Council Annual General Meeting held on 16th May 2012 were accepted as correct record.

Pursuant to Minute No 2 — Declarations of Acceptance — CIr G. Percival indicated that he was disappointed he had not been notified about time restriction imposed by Council for signing his declaration prior to meeting. Town Clerk/Financial Officer advised there was a legal requirement for Council to determine timescale for signing at first meeting after election unless declaration was signed beforehand.

52 **MINUTES OF OTHER COMMITTEES**

RESOLVED That Minutes of other Committees be accepted as follows for accuracy:

Town Planning Committee — 16th May 2012

General Purposes Committee — 6th June 2012

Town Development Committee — 6th June 2012

Town Planning Committee — 6th June 2012

Finance and Management Committee — 4th July 2012

Town Planning Committee — 4th July 2012

53 **MATTERS ARISING**

- a) Prestatyn CCTV PM 21 (GP) — In response to member's question CIr J. Davies reported that Denbighshire County Council offices would be addressing the Prestatyn County Members Area Group in September 'or October on this item. He would request a copy of report be sent to Town Council. It was understood that technology would enable integration of CCTV systems operating in High Street and Prestatyn Retail Park.
- b) Coronation Gardens, Prestatyn PM 29 (TD) CIr G. Percival queried actions on consultations and Town Clerk/Financial Officer advised that local residents' consultation based upon concept plans would be undertaken shortly. Further reports would be brought back to Committee as project moved forward. CIr Percival indicated that any equipment provided should be robust and long-lasting.

- c) Town Planning Committee PM 34 — 43/2012/0504, 11 Melyd Avenue, Prestatyn. Cllr S. Edwards thanked Council for its consideration and reported that application had recently been refused by Denbighshire County Council Planning Committee.
- d) Web Site, Prestatyn PM 42 (FM)— The Town Clerk/Financial Officer confirmed he was obtaining cost estimates and these would be considered at next meeting.
- e) Town Planning Committee PM 46 —43/2012/0765, Relocation of Library to 21 Kings Avenue, Prestatyn. **RESOLVED** That this item be referred back to Town Planning Committee later tonight.
- f) Council Procedures — CM: S. Edwards indicated that she felt a review of procedures was required because of delay between Committee and Council meetings. The Town Clerk/Financial Officer advised that Chairman of Finance and Management Committee had already requested a discussion on this matter upon his return from holidays with intention of submitting a report to next meeting.

54 PRAYERS AT COUNCIL MEETINGS PM 235112

Council discussed above matter that had arisen following a high profile legal case involving legality of prayers at meetings and individual rights. There were differing views and strong opinions on this emotive matter. It was expected that legislation would soon be changed by HM Government to clarify position for local Councils.

Members were reminded that the Mayor determines his/her own Chaplain if appointed and currently exercises discretion over prayers or otherwise.

RESOLVED That existing practise of offering Prayers prior to Council meeting should remain subject to Mayoral discretion.

55 REPRESENTATIVES ON OUTSIDE BODIES

The Town Clerk/Financial Officer had circulated an update paper with agenda that showed Coastal Access Committee and Prestatyn Leisure Centre Forum were no longer operational. Clarification was also provided and sought on nominations to other bodies.

RESOLVED

- 1) That Town Clerk/Financial Officers paper be received.
- 2) That air A. Sampson be Council's sole nominated appointed representative for **King's Hall, Prestatyn.**
- 3) That Cllrs G. Sandilands and J. Davies be confirmed as Council's nominated representatives for Prestatyn Business Forum (Forum meetings as called)
- 4) That further enquiries be made concerning Police Authority Community Forum.
- 5) That further enquiries be made concerning contact details for Meliden Enhancement Sub Committee and Meliden Community Association and information be forwarded to Cllr B. Paterson nominated representative.

56 ARTISAN CRAFT MARKET

Details of an outline proposal from Prestatyn Business Forum working with The Ladies Cooperative (TLC) to establish market in Town's Precinct had been circulated with agenda. Council discussed merits and offered support in principle.

A Member queried situation concerning funds allocated to former Prestatyn and District Business Association for radio link. The Town Clerk/Financial Officer confirmed he had written on behalf of Council seeking clarification/reimbursement of Council grant aid. It was understood Association was in process of being wound up.

RESOLVED That Council offer its support in principle to Artisan Craft Market subject to maximum contribution of £350.

Financial/Legal Implications: 2012/13 Other Events. Local Government Act Section 137.

(Cllr G Sandilands declared interest and retired from Council Chambers during this item)

57 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 8, 12 during Public Buildings.

58 PUBLIC BUILDINGS

Council was informed of recent 'Visioning Exercise' attended by Town/County Councillors and Officers. There had been an offer by County officials to provide property listing and location maps of all public buildings in town and this was gratefully received. Some information was already known but lease terms etc are not generally available as commercially sensitive.

The Town Clerk/Financial Officer also reported upon enquiries regarding sale of Vicarage and Parsonage. Both properties had recently been sold subject to contract to sole person for private residence. It was hoped that the new owners would consider limited community use to enable continuation of Prestatyn Flower Show.

Both County and Town Councillors felt the Visioning Exercise had been very useful and provided a platform for further discussion and dialogue about Town's principal public buildings and also linked to emerging Town Plans 2012-2020.

RESOLVED

- 1) That Council welcomes new owner of Prestatyn Vicarage and Parsonage and Town Clerk/Financial Officer invites them to enter dialogue over future use of gardens for occasional community events.
- 2) That future use of Municipal Offices and Ty Nant (County owned buildings) for community use be further explored with Denbighshire County Council.

Mayor _____