

TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 6th July 2011 at 6.15pm – 9.20pm.

PRESENT

Councillors : J. Davies (Chairman), A. Sampson, M. Eckersley, A. Horobin, G. Green, P. Duffy, M. German, I. German, L. Muraca, G. Percival, S. Edwards.

IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor, Sgt Cust (2284) North Wales Police, Mr G. Davies, Countryside Officer, Denbighshire County Council.

APOLOGIES

Councillors: P. Curtis, S. Frobisher, G. Frobisher, P. Newell, J. Thompson-Hill, G. Jones, A. Pennington.

48 CHAIRMAN'S APPOINTMENT 2011/12

Nominations were invited for position of Chairman for ensuing Municipal Year. It was proposed by Cllr G. Green seconded by Cllr M. Eckersley that Cllr J. Davies should be appointed. No other nominations were received.

RESOLVED That Cllr J. Davies be appointed Chairman of Town Development Committee 2011/12.

49 URGENT ITEMS

The Chairman gave notice of two urgent items to be considered later in tonight's proceedings: a) North Wales Police b) High Street Road Repairs.

50 VICE CHAIRMAN'S APPOINTMENT 2011/12

Nominations were invited for position of Vice Chairman for ensuing Municipal Year.

RESOLVED That this item be Deferred until next meeting.

51 NORTH WALES POLICE – PERSONAL SAFETY PM 44

The Chairman welcomed Sgt G. Cust (2248) to the meeting. Sgt Cust briefly outlined recent changes to structure of North Wales Police that had been necessary to meet national obligations and financial restrictions. The changes had affected local policing arrangements although front line services remained a priority.

Sgt Cust invited questions about policing and personal safety issues:-

Cllr MG General decline and lack of standards and respect for each other in today's society leading to criminal war on streets of country. Councillors can become targets for intimidation, harassment and bullying from many quarters and this can take its toll on people's health, democracy and willingness of people to stand for election.
Despite recent policing changes he is personally very pleased to have good relations with local policing team.

Sgt GC Standards, personal experience and attitude in life can affect perception and how that individual feels. Some actions can be classed as criminal and others civil but many have a fine dividing line.
The Police use Public Order legislation to deal with violent public demonstrations. Protection from Harassment Act known by some as 'Princess Diana legislation is used in a variety of situations and focuses upon individual protection. It is not unknown for some businesses to seek corporate protection from harassment.

Cllr SE How do you deal with new technology such as internet/email attacks?

Sgt GC Malicious Communications Act can be used if any person passes onto third party offensive or malicious message using telecommunications equipment and this includes internet. Social Chat websites are difficult to police because records are not kept for very long and NWP recommend a screen dump of any offensive material for evidence. You Tube postings and mobile phone images/text can also be problematic from evidential point of view.

Cllr ME Community Support Officers (CSO) are very good. Are their powers going to be increased?

Sgt GC Yes - they already cover a wide range of subjects. However individual Chief Constables have some discretion over level of CSO activity.

Cllr PD Would like to ask questions about Health and Safety but cannot because member of public causing harm regularly attends Council meetings.
He is concerned that population growing but police numbers are shrinking.

Cllr IG I also have many questions about personal safety but constrained in open public meeting because of ongoing events.

Sgt GC Can understand Councillor's problem but willing to meet with individuals at any time.

I would also like to update you on Local Community Police Teams. Government spending cuts have meant a change in policing arrangements to meet funding shortfall. From 4th May 2011 one North Wales Police central command unit has been established to replace three command units. Prestatyn Community Police Team has not changed and same number of policing officers but they are now part of force wide arrangements. The Officers maybe required to provide part cover /emergency response elsewhere in NWP area. Community Support Officers are still being used extensively to support local policing teams. There is also a rapid response unit on duty after 10.00pm rather than Community Police Team.

To meet cost savings a number of retiring police officers are not being replaced although North Wales Police are committed to trying to maintain frontline staffing levels by reducing backroom functions and support.

RESOLVED That Sgt Gareth Cust be thanked for his attendance.

52 Y MORFA ALLOTMENTS

Mr Garry Davies, Countryside Officer, Denbighshire County Council was welcomed to meeting and invited to provide update on this exciting new development. Mr Davies reported that the project sum was thirty-five thousand pounds with funding provided from Denbighshire County Council and Tidy Towns. Initially fifty raised allotment beds would be provided with additional space for another forty beds to be added at a later date subject to funding.

He explained this was not the traditional style of large open allotments but reflected a growing demand for smaller easy access allotments that can be maintained by able and not so able bodied persons. Small flexible beds with many uses in a relatively secured area would be provided. Denbighshire County Council would also be employing two people via work placement to help in and around Y Morfa area including community woodland, footpaths, exercise trails, football pitches and open grassland.

Other parties involved with project included British Trust for Conservation Volunteers (BTCV), Denbighshire County Council and Prestatyn and District Environment Association. The consortium had already assisted in providing additional car parking facilities on site.

In response to Members questions Garry confirmed that rain water would be collected on site and that he was proposing use of locally made green compost from Greenfield recycling centre. To minimise carbon footprint soil for raised beds had come from the adjoining residential property development.

The allocation of allotments would be based on current Denbighshire County Council, (Prestatyn) allotments waiting list and preference would be given to local residents. To date forty-four beds had already been provisionally allocated, and annual rental charge will be in region of £30.00p.a. with strict conditions of use.

Members suggested advertising in local press to ensure transparency of opportunity for allotment allocation. Garry also referred to landshare scheme recently launched in Rhyl which involves residents letting out private gardens for use as allotment and this has potential to be extended.

Before opening of site later this year it was necessary to obtain a permanent water supply and toilet provision. Fortunately the adjoining Prestatyn Athletic Junior Football Club had kindly offered to help in meeting these requirements although there was a cost of £680 to install metered water supply. There was also a request for provision of a storage container to be provided on site.

RESOLVED

1) That Mr Garry Davies be thanked for his attendance and informative talk.

- 2) That Committee approve sum of £680 plus additional sum in event of unforeseen to cover installation of mains water supply to Y Morfa Allotments.
- 3) That Town Council, Denbighshire County Council and partners remain in dialogue about project and plans for storage container.

53 FERN AVENUE CAR PARK PM 89/08

Committee was reminded this item was first raised by Cllr M. German in 2008 and had been subject of longstanding discussions between Denbighshire County Council (landowner) and Parochial Church Council (Top Central Car Park landowner) and Town Council following its suggestion of car park swap to enable free car parking at Fern Avenue.

The Chairman reported upon recent discussions with Denbighshire County Council(landowner) in consultation with Town Clerk/Financial Officer and a paper had been circulated with agenda. Committee discussed various options including half free/half pay car park and impact upon existing long stay car park permit holders. It was envisaged that provision of free car parking at Fern Avenue would boost top of High Street business and relieve some traffic congestion fro Meliden Road.

Members also commented upon High Street traffic congestion and felt better parking enforcement action was required by Denbighshire County Council/North Wales Police. A recorded vote was requested.

RESOLVED UNANIMOUSLY

- 1) That Chairman and Town Clerk/Financial Officer be authorised to negotiate agreement with Denbighshire County Council (landowner) for introduction of twelve month trial of free car parking at Fern Avenue car park, Prestatyn.

Financial/Legal Implications: As reported pending negotiations, Road traffic Act 1984.

FOR	AGAINST	ABSTAIN
Cllrs G. Percival, G. Green, S. Edwards, M. German, I. German, P. Duffy, A. Horobin, L .Muraca, M. Eckersley, A.Sampson J Davies (11)	(0)	(0)

- 2) That petition for free car parking at Fern Avenue, Prestatyn car park be received.

54 QUEEN'S DIAMOND JUBILEE PM 199

The Town Clerk/Financial Officer updated Committee on progress of the site previously identified by Members. He explained that Fields in Trust who were inviting designation of open space suitable for national designation, grant funding and protection required landowners consent prior to consideration.

Both Y Morfa's and Ffrith Festival Gardens had difficult land ownership issues however future community/environmental activity could be undertaken without such designation on

certain parts of each site subject to landowners consent. Following consultation with Denbighshire County Council (landowner) they had given consent in principle for Fields in Trust designation of Coronation Gardens, Prestatyn.

Committee discussed the type of development that could be implemented at Coronation Gardens and referred to specialist tree planting, archways, new children's play equipment and provision of water feature. Cllr A. Horobin reported that Wales in Bloom judge had been very impressed with gardens this year. Reference was also made to potential involvement of Northop Horticultural College.

RESOLVED

- 1) That Town Clerk/Financial Officer pursue Fields in Trust designation of Coronation Gardens, Prestatyn.
- 2) That replacement picnic tables for Coronation Gardens and new wooden planter/seat in Lower High Street, Prestatyn, be provided.

Financial/Legal Implications: Provisional cost estimate £2,000. Open Space Act 1906.

- 3) That Denbighshire County Council be requested to consider suitability of Hillside Gardens for Fields in Trust designation.

55 COUNTY DELEGATION/DEVOLUTION OF SERVICES

Denbighshire County Council had sent an enquiry seeking Town Council's involvement with a pilot project on devolution/delegation of services (details circulated with agenda). Members provided many differing opinions on this proposal and referred to long term implications, such as funding, personnel resources, health and safety issues.

The Town Clerk/Financial Officer read an extracted article from Carl Sergeant AM, Minister for Local Government and Communities in which he advocated provision of services by local authorities in collaboration with each other and with town and community councils.

It was noted that in Denbighshire County Council proposals there was no reference to devolving budgets which is considered a prerequisite for devolved services.

RESOLVED That Committee and Town Clerk/Financial Officer accept principle of working on devolution/delegation of service on pilot project but ensure opt out provision at any time.

(An earlier amendment to disengage from devolution/delegation programme was declared LOST)

56 PUBLIC REALM MONITORING

Cllr M. German had sought formalisation of Town Council's role in scrutiny and monitoring of County Public Realm services. He felt Denbighshire County Council had failed to maximise role of County Officers and Councillors as 'eyes and ears' of Council during daily communiting. He also gave examples of overgrown hedges blocking pathways, uncollected windblown litter and weeds in pavement.

Cllr J. Davies, Chairman reminded Committee that recent attempts had been made to establish a local public realm scrutiny group by bringing many different parties and responsible bodies together and this work was continuing. The Town Clerk/Financial Officer

also referred to previous item tonight about devolution/delegation of services and he felt there may be opportunity to look at future role of Town/County Council in services provision.

RESOLVED

- 1) That a letter be sent to Denbighshire County Council encouraging adoption of multi environmental reporting actions by its employees and Councillors.
- 2) That County Council be requested to strengthen its environmental enforcement action against property owners e.g. removal of obstructive overhanging hedges along pavements and removal of litter accumulations.
- 3) That Stuart Davies, Highways Engineer, Denbighshire County Council be invited to attend future meeting.
- 4) That local Public Realm Working Group be informed of Council's discussions.

57 HILLSIDE SHELTER

The Chairman referred to loss of windows from Hillside Shelter many years ago and of recent improvement works undertaken by Denbighshire County/Town Council. Members opinion was being sought upon possible replacement artistic iron work in place of glazing.

Committee was informed that the building was listed structure and that any works required CADW consent. It was envisaged grant aid would be sought once the consent had been granted. Cllr A. Sampson suggested project could form part of Queen's Diamond Jubilee Celebrations.

RESOLVED

- 1) That Committee award £500 to Denbighshire County Council to meet cost of planning submission to CADW for listed building consent.

Financial/Legal Implications: Denbighshire County Council (property owner) and responsible for application. Local Government Act 1972 S. 144/5.

58 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 12 during Information Requests.

59 STANDING ORDERS

RESOLVED That meeting be extended by twenty minutes.

60 INFORMATION REQUESTS

The Town Clerk/Financial Officer provided a brief update on recent discussions with Council's solicitor following last Finance and Management Committee. He informed Councillors of potential implications and actions being pursued and referred to ongoing dialogue with Denbighshire County Council and North Wales Police. He also briefly outlined a number of personal and corporate liabilities.

Chairman_____

TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 5th October 2011 at 8.05pm – 9.20pm.

PRESENT

Councillors : J. Davies (Chairman), A. Pennington, A. Sampson, M. Eckersley, G. Frobisher, A. Horobin, G. Green, M. German, I. German, P. Duffy, S. Frobisher, P. Curtis, L. Muraca, S. Edwards.

IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr H. Williams – Corporate Director of Learning and Communities, Denbighshire County Council, Ms H. Burkhalter – Devolution and Empowerment Project, Denbighshire County Council.

APOLOGIES

Councillors: P. Newell, J. Thompson-Hill, G. Jones, G. Percival.
Mr T. Brown – Internal Auditor.

111 DEVOLUTION AND EMPOWERMENT PM 55

The Chairman welcomed Mr H. Williams, Director of Learning and Communities and Ms H. Burkhalter, Project Officer, Denbighshire County Council to the meeting. Helen circulated a Frequently Asked Questions factsheet and referred to the service profile papers circulated with agenda. A number of County services had been reviewed and identified as potentially suitable for locally based town service delivery and/or seeking improved efficiency savings:-

‘allotments/art facilities/car parking/dog control/grounds maintenance – flower beds, planters, beds, small commons and greens/graffiti removal/grounds maintenance grass cutting/litter collection and enforcement/markets/parks, playing fields and playgrounds/public access points – one stop shops/public toilets/street cleansing/tourist information and centres’.

Mr H. Williams explained that County wished to prepare both County Council and Town Council for the future and ensure that public spending on services achieved maximum benefit for local community. He stressed that the project was driven by need to improve efficiency rather than short term financial gains.

Members briefly discussed the project concept and services identified recognising that such fundamental change in service provision would require detailed consideration. The Town Clerk/Financial Officer explained that it had taken a significant culture change at County Council to begin the task of collating information on a town/community basis rather than historical County wide service data. Having been presented with some basic service profiles for the town it was possible to consider best means of delivery e.g. tailor service to meet local needs, enhance existing services.

Committee was reassured that there was no immediate threat to provision of community services and any devolution proposals would be accompanied by County financial support equivalent to current levels of expenditure in the short term. However due to ongoing public finance cuts it was not possible to give similar assurance for the medium to long term position.

RESOLVED

- 1) That Mr H. Williams and Ms H. Burkhalter be thanked for attendance.
- 2) That Joint County/Town Council meetings be recognised as fundamental to establishing closer working links between both Councils for improving service provision.
- 3) That Town Clerk/Financial Officer prepares Member survey to identify a pilot service area for further detailed analysis by County and Town Councils.
- 4) That proposed Town Councillor training sessions offered by County be postponed until after elections

(Cllr P. Curtis retired from meeting)

112 STANDING ORDERS

RESOLVED That Standing Order No 1 be waived and meeting extended by twenty minutes.

113 PRESTATYN SKATEPARK PM 211

Town Clerk/Financial Officers report and options paper had been circulated with agenda and further details of consultation and examples of BMX pumptrack were provided at meeting. Committee was reminded that current facility at Coronation Gardens was nearing end of serviceable life and capital improvement work at railway station car park would soon necessitate removal of some skatepark equipment.

Committee discussed report, future plans and cost implications. Members were reminded that Council had been offered matched grant aid of 20k towards new BMX pumptrack facility or similar however finding a suitable alternative location was proving difficult. Several Members enquired about the new County Area Member Fund that consisted of fifty thousand pounds. It was understood these funds were accessed via County Member application form process and considered by County Members although detail had not yet been confirmed.

RESOLVED

- 1) That Committee approve removal and temporary storage of skatepark equipment (storage location to be determined but suggestions of former Omnitec site, Meliden Goodsheds, Bodelwyddan Depot).
- 2) That present Coronation Gardens Skatepark site be reinstated and/or made safe as required .
- 3) That Councillors continue local liaison to identify suitable location for refurbished, new equipment and/or new recreational facilities.

Financial Implications: Provisional Cost Estimate £8,000. Potential temporary reduction in future maintenance costs.

Legal Implications: Coronation Gardens site owned by Denbighshire County Council (DCC). DCC or its appointed contractors to be responsible for Health and Safety risk assessment and proposed works. Joint Partnership Project and Lead Officer Mr Eric Price, Capital Projects Officer, DCC. Storage location and terms to be agreed.

114 PRESTATYN RAILWAY STATION

The Chairman reported that new railway station footbridge had opened last week although current lighting was only temporary pending delivery of new fixings. He also reported that Mr Eric Price, Capital Projects Officer, Denbighshire County Council had confirmed repairs to existing railway station platform buildings would commence in November and be completed by March 2012.

115 PRESTATYN PROMENADE – PUBLIC REALM AUDIT

Due to lateness of hour this item was Deferred

116 PRESTATYN SIGNAGE

Due to lateness of hour this item was Deferred

Chairman _____

TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 9th November 2011 at 8.20pm – 9.05pm.

PRESENT

Councillors : J. Davies (Chairman), A. Sampson, P. Duffy, M. German, I. German, G. Jones, J. Thompson-Hill, L. Muraca, S. Edwards, G. Percival.

IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor.

APOLOGIES

Councillors: P. Newell, A. Pennington, M. Eckersley, G. Frobisher, A. Horobin, G. Green, P. Curtis, S. Frobisher.

139 VICE CHAIRMAN'S APPOINTMENT 2011/12

Nominations were invited for this vacant position.

RESOLVED That all Councillors be invited to consider this post.

140 PRESTATYN PROMENADE PROJECT

Denbighshire County Council had provided a brief outline of a proposed 50k project to improve seating, lifeboat housings, railings, litter and dog bins, signage and exterior painting of Nova building. The County Council had invited Town Council to consider a 2k financial contribution to the scheme to enable new seating to be provided on promenade by Nova.

Committee discussed plans and referred to need for all materials to be robust and capable of withstanding harsh marine environment. Proposed future maintenance arrangements for furnishings was also required from County.

RESOLVED

- 1) That Town Council contribute £2,000 towards proposed coastal improvement works and seating.

Financial/Legal Implications: As per budget provision. Local Government (Miscellaneous Provisions) Act 1976.
(Cllr M. German abstained from voting on this item).

- 2) That Denbighshire County Council be requested to consult Town Council upon final designs and clarify future maintenance arrangements.

- 3) That Town Clerk/Financial Officer enquire if 'Eir Grid' power company funding is available towards coastal project.
- 4) That further enquiries be made with Denbighshire County Council about location of historical cast iron serpent style seating that was removed from Town several years ago but last seen stored at Botanical Gardens, Rhyl.

141 PRESTATYN SIGNAGE

- a) National Cycle Route No.5

The Chairman sought Committee's views upon proposal to provide welcome boundary signs on National Cycle Route No 5 that runs length of Prestatyn promenade. Members felt any signage provided should be protected against sun and weather bleaching.

RESOLVED That Committee support provision of two signs at Rhyl/Gronant boundary subject to confirmation of weather proofing and appropriate designs to reflect cycle route.

Financial/Legal Implications: £1,200 to be contained within budget provisions. Local Government Act 1972 S. 144. Denbighshire County Council responsible for future maintenance.

- b) Prestatyn/Meliden Boundary Sign – Ffordd Penrhwyfa.

Committee was invited to consider a proposal for installation of a double sided sign marking boundary of Prestatyn and Meliden.

RESOLVED That Committee support provision of new boundary sign at Ffordd Penrhwyfa.

Financial/Legal Implications: £1,206 to be contained in budget provisions. Local Government Act 1972 S. 144. Denbighshire County Council responsible for future maintenance.

- c) Tourist Information Signs

The Chairman referred to the number of outdated signs provided throughout the town and suggested they should be considered for renewal. Committee concurred but felt latest developments in tourism and information signage should be investigated and any new signage should refer to new retail park, road layouts, and consider possible use of new artworks.

RESOLVED That provision of Tourist Information Signage be investigated.

- d) Prestatyn/Dyserth Way

It was reported that the pathway was overgrown in several places obstructing pedestrian access.

RESOLVED That Denbighshire County Council be informed of complaint as County responsible for maintenance of Prestatyn/Dyserth Way.

142 PRESTATYN SKATEPARK PM 113

Committee was informed by Town Clerk/Financial Officer that ageing equipment at Coronation Gardens Skatepark would soon be removed to enable Denbighshire County Council improvement works to Lower Station Car Park. The old and well used equipment would be removed to storage pending a decision about its future.

Following last meeting a number of informal discussions had taken place with interested parties and there seemed to be a general consensus that provision of BMX pumptrack near Bodnant Park Estate (outline plan circulated) could be feasible. Unfortunately it was reported that residents were less enthusiastic for skatepark although there was ongoing dialogue about possibility of resiting to another location in the town.

The Chairman explained that the BMX pumptrack idea had received a favourable response from both potential users and local residents, funding had been secured and there was also a possibility of materials assistance from retail park developer. If Committee supported this proposal the next stage of development would involve seeking planning permission, County landowner consent and tenders for work.

There was also general discussion on need for supporting facilities such as toilet provision at such locations.

RESOLVED That Committee support proposed BMX pumptrack at Bodnant Park Estate in principle and Officers be authorised to progress and seek planning designs, landowner consent etc.

Financial/Legal Implications; Provisional Budget Estimate £45,000. Further report to be submitted to Committee once preparation work completed and level of grant aid finalised. Local Government (Miscellaneous Provisions) Act 1976 Section 19.

143 BRYN NEWYDD BOWLING CENTRE

A letter had been received from Mr J. Draper, Chairman outlining the Club's proposal to improve and extend clubhouse (copy circulated with agenda). It was understood that the Club had applied for several grants and that some had recently been successful but current situation was unclear in respect of overall scheme.

RESOLVED That Committee is supportive of plans but seek clarification of proposals, designs, costings and help being sought from Town Council.

(Cllrs S. Edwards, I. German, M. German declared interest and retired from Council Chambers for this item).

144 STANDING ORDERS

RESOLVED That Standing Order No 1 be waived and meeting extended by five minutes.

145 FINANCIAL ESTIMATES

Committee was invited to identify any significant plans or changes to be considered when preparing financial estimates. Reference was made to provision of skateplaza and requirement for additional public conveniences at recreational open space sites e.g. Bodnant Park.

Chairman_____

TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 7th March 2012 at 8.35pm – 9.45pm.

PRESENT

Councillors : J. Davies (Chairman), A. Sampson, P. Duffy, G. Frobisher, G. Green, G. Jones, P. Newell, J. Thompson-Hill, P. Curtis, L. Muraca, G. Percival, S. Edwards.

IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt – Committee Support Assistant, Mr T. Brown – Internal Auditor, Mr B. Evans, Section Manager, Denbighshire County Council

APOLOGIES

Councillors: A. Pennington, M. Eckersley, A. Horobin, S. Frobisher.

210 PRESTATYN WORKS

The Chairman welcomed Mr Brian Evans, DCC to the meeting and invited him to address Committee. Brian explained his role as lead officer for improving communication links between County, Businesses, Town Council, Developers and General Public all associated with town centre capital projects work. He referred to emerging Town Plan and proposals to establish a small regular Town forum to assist in coordinating events and disseminating information.

Brian gave a brief update on a number of current building works:-

Roadworks – bottom of High Street works to be completed within next five weeks
The next section from Lower High Street to Nant Hall Road junction to be completed by end of July 2012 and will include changing road layout.

Bus Station - provision being made to accommodate up to three visiting coaches in redevelopment. Project completion by end of May 2012.

Prestatyn Retail Park – ground stabilisation work completed and piling works almost finished. Steel frame works under construction and delivered to site. Local contractors welcome to contact developer and use of local employees encouraged providing they have relevant skills for contract work. Job Centres used for recruitment and numbers will be checked with developer.

Railway Station Listed Buildings – tenders invited and work to commence May 2012. Building will be made secure and serviceable although future use not yet determined.

Local Events - St David's Day event in High Street organised by Business Forum was well supported and local business being surveyed about success of event (details will be forwarded to Council). It also provided opportunity to assess effectiveness of new road closure operations developed in conjunction with County Council.

Town Plan - talks underway with business community about establishment of a Town Team and Town Council will be invited to send representatives if this develops.

Training - business support and training events being organised by DCC and Prestatyn Business Forum and Prestatyn and District Business Association

'I am Local' - shop local event being promoted in conjunction with Scala and local businesses.

Website - Visit Prestatyn website maintained by DCC but looking to hand over responsibility to business groups, accommodation providers and Town Council. The concept is that each service user category will manage their own section of website. More discussion will be required

Newsletter - regular newsletter being produced and circulated via internet.

Members then invited to ask questions about Prestatyn works and developments:-

- Cllr G Green** Traffic warden service is poor and damaging town's image as warden concentrates on minor parking offences in car parks. Vehicles parked on High Street road junctions and corners should be prioritised for action. **BE** – notes comments and will speak to relevant County departments and North Wales Police.
- Cllr S Edwards** Delays at bus station worrying and all current works need to adhere to clear work schedules. Changes to High Street traffic flow will require publicity. **BE** – unfortunately there is a lot of disruption at present and he will need to check if works are being stopped over Easter weekend. There will be lots of publicity and notices about changed traffic flows in High Street.
- Cllr P Duffy** Wall at bus station being given as one reason for ongoing delay in works and would like to know who will pay extra costs. **BE** was uncertain of funding situation. **Cllr J. Thompson-Hill**, DCC advised this element of work funded by Stadium Developments Ltd and Taith government funding programme so there should be no extra costs to County.
- Cllr G Percival** Outward facing signage on new shopping park needs to be good quality and uniform for all individual retail units including those facing rail track. **BE** – comments will be passed to County Planning and retail developer.
- Cllr S Edwards** Would be good for Business Forum and Prestatyn and District Business Association to work together. **BE** – Yes both groups are working together and Town Team approach should help this process.
- Cllr P Newell** Soil mounds on development site keep growing. **BE** – work started this week on moving soil off site.

RESOLVED That Mr B. Evans be thanked for his attendance and congratulated on his work.

211 STANDING ORDERS

RESOLVED That Standing Order No 1 be waived and meeting extended by thirty minutes.

212 SHOP FRONT IMPROVEMENT SCHEME PM 134/3

Details of the above County scheme and High Street shops willing to participate had been circulated with agenda.

RESOLVED That report be received and funds distributed as follows:-

Little Mountain Outdoor	216
The Butty Shop	340
Blockbuster	242
Bonne Amie	500
D. Lish	120
Morrice Evans Optometrist	500
Kays Delicatessen	500
Chantelles	171
Barbers Junction Box	<u>404</u>
TOTAL	<u>2993</u>

Financial/Legal Implications: Funds provided by Denbighshire County Council and distributed via Town Council as directed. Local Government Act 2000 Section 2 and Local Government Act 1972 Section 137.

213 TOURIST SIGNAGE A55

Details of proposed brown tourism signage to be provided along A55 Trunk Road had been circulated with agenda. The Chairman referred to cost of overall scheme of almost thirty-six thousand pounds and highlighted secured funding of twenty-six thousand pounds from Denbighshire County Council Member Group funds.

The capital project was based on promotion of tourism and Committee was reminded this was not a statutory requirement of County hence need to find appropriate funding. It was anticipated the two signs would be provided and have lifespan of fifteen years.

Councillors referred to the need to install additional local signage of key attractions, and also to improve signage along A548 Coast Road although it was accepted this would need to be separate project.

RESOLVED

- 1) That Committee award £5,000 to Denbighshire County Council towards cost of A55 Tourism signage.

Financial/Legal Implications: As per budget provisions 2012/13. Road Traffic Regulation Act 1984. Denbighshire County Council lead body and responsible for future maintenance of both signs.

- 2) That Denbighshire County Council be requested to consider a further local traffic signage scheme and review A548 Coast Road signage to Prestatyn.

214 PUBLIC REALM FUNDING REQUESTS BY DENBIGHSHIRE COUNTY COUNCIL

- a) Provision of litter bin at Hillside Viewpoint

Committee considered a request for litter bin at Hillside Viewpoint. The Town Clerk/Financial Officer informed Committee that historically no litter bin had been provided as County Council promoted 'take your litter home' policy. However local Members had monitored situation and concluded that a litter bin should be provided and County had responded by installing a temporary bin but unfortunately this had recently been damaged by fire. It was proposed that a new robust bin of good matching quality be provided.

RESOLVED That Committee award £500 to Denbighshire County Council towards cost of new litter bin.

Financial/Other Implications: Figure contained within budget provisions. Litter Act 1983. Denbighshire County Council responsible for servicing and future maintenance.

- b) Fern Avenue Car Park

Details of proposal to improve landscaping and planting around perimeter of above site had been received from Denbighshire County Council. Committee was reminded that Town Council had recently subsidised County to enable free parking at this site for twelve months.

RESOLVED That Committee support joint public realm project approach towards landscape and plantings around Fern Avenue Car Park.

Financial/Other Implications: DCC £350, PTC £350 contained in budget provisions. Highways Act 1980. Denbighshire County Council lead body and responsible for future maintenance.

215 PRESTATYN ARTWORK PM 102

The Town Clerk/Financial Officer provided a verbal update on development confirming first installation (Station Car Park) had been completed and second High Street side installation would take place late March/early April dependent upon other works and construction.

He repeated funding claim had been submitted to Arts Council of Wales for staged payment. Final bills will need to be presented and discussion ongoing with fund providers about potential costs arising from unforeseen preparatory works, delays, storage and second delivery. It was hoped that such items would be met by contingency fund arrangements, although any significant change to overall budget provision would need presentation to Council.

RESOLVED That Town Clerk/Financial Officer's report be received.

216 PRESTAYN SKATEPARK/BMX PUMPTRACK PM 142/171

The Town Clerk/Financial Officer reported that Coronation Gardens skatepark equipment had been removed. Planning permission for BMX Pumptrack at Bodnant Park Estate had been submitted but was temporarily on hold following discussions at last Town Planning Committee.

Committee was informed that alternative County owned site was being investigated at Barkby Avenue, Prestatyn. Early indications were positive although no formal public consultations had been undertaken at this time.

In conjunction with Prestatyn Youth Services it was proposed to purchase mobile ramps and equipment to enable mixed BMX/scooter parks to be trialled under supervision at various locations around town including Multi Use Games Areas (MUGA's)

RESOLVED

- 1) That Town Clerk/Financial Officer's report be received and actions in respect of Prestatyn Youth Service and introduction of mobile BMX/Scooter ramps be approved.
Financial Implications: £410 contained in budget provisions. Prestatyn Youth Service would be responsible for mobile BMX/Scooter equipment. Local Government Act 1972 Section 145.
- 2) That Committee withdraw Bodnant Park Estate planning application.
- 3) That Town Clerk/Financial Officer continue investigations of alternative Barkby Beach site for BMX Pumptrack.

217 TY PENDRE COMMUNITY BUILDING PM 174

Committee was informed that the building was leased by Town Council and operated as small community facility providing a much needed local meeting room for up to twenty people. Details of income, expenditure and service charges had been circulated with agenda with additional information provided at meeting.

Since April last year the centre had made an operating loss of approximately four hundred pounds excluding general repairs and maintenance. During the same period a total of ten different groups had used building on regular basis and charges had been increased to £5.00 per hour for not for profit/charitable organisations late last year.

Members discussed Ty Pendre operations and were informed that all other Council owned community centres were run by local management associations. However despite repeated attempts at forming management association this had not been possible at Ty Pendre Community Centre due to lack of interest and/or small scale of operation. It was suggested that a further attempt be made in forming a Management Association as this could attract external grant aid thus minimising costs for Town Council.

RESOLVED

- 1) That Ty Pendre Community Building continue to be operated in present form but further attempts at formation of Management Association be considered.
- 2) That cost of electricity supplier, alternative providers and feasibility of payment at meter supply and timer be investigated.

Financial/Legal Implications: Operational and maintenance costs contained within budget provisions. Building leased from Denbighshire County Council for peppercorn rent.

218 EXCLUSION OF PUBLIC AND PRESS

RESOLVED That Public and Press be excluded in accordance with Local Government Act 1972 Schedule 12A Parts 7 and 9 during service contracts.

219 SERVICE CONTRACTS 2012/2015

The Chairman referred to schedule of service contracts circulated with agenda and invited Town Clerk/Financial Officer to expand upon process. Committee was reminded of the public Expressions of Interest advertisement undertaken last year and subsequent Invitation to Tender exercise.

All tenders had been opened by Chairman of Finance and Management Committee and Town Clerk/Financial Officer at appointed time and contracts schedule produced for consideration at tonight's meeting.

220 STANDING ORDERS

RESOLVED That Standing Order No 1 be waived and meeting extended by fifteen minutes.

221 SERVICE CONTRACTS 2012/2015 cont'd

Committee reviewed all services and tenders. Members queried vetting procedures and sought assurance that any successful contractor would hold necessary public liability insurance, sufficient robustness to undertake work, financial resilience and operational capacity. Other factors were also discussed including health and safety legislation, environmental awareness, employee training and qualified personnel for certain works.

RESOLVED

- 1) That tender for service contracts for bus shelters, grounds maintenance, public seats, notice boards and windblown litter collection be accepted and contracts awarded to Sherratt Landscapes Ltd effective 1st April 2012.

Financial/Legal Implications: As per report and contained within budget provisions 2012/13. Local Government (Miscellaneous Provisions) Act 1976. Contracts awarded subject to annual review and satisfactory performance.

- 2) That tender for supply of photocopying equipment be accepted and contract awarded to Canda Copying Ltd.

Financial/Legal Implications: As per report and contained within budget provisions Local Government (Miscellaneous Provisions) Act 1976.

Chairman_____