

## TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 6<sup>th</sup> March 2013 at 6.50pm -8.35pm

### PRESENT

Councillors: J. McLellan (Chairman), A. Sampson, D. Turner, C. Guy-Davies, P. Penlington, J. Szabg. G. Frobisher, B. Paterson, B. Murray, G. Sandilands, R Cooper, P. Duffy, G Percival, S. Edwards, T. Jones, J. Davies, J. Thompson-Hill, L. Muraca.

### IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Mr B. Evans — Section Manager, Denbighshire County Council, Mr P McHugh - Head of Housing and Community Development, Denbighshire County Council

### APOLOGIES

Councillors: G Frobisher, C Guy-Davies  
Mr T. Brown — Internal Auditor

## **152 DENBIGHSHIRE COUNTY COUNCIL RESTRUCTURE OF REGENERATION FUNCTION — Mr Peter McHugh**

The Chairman welcomed Mr Brian Evans and also introduced Mr Peter McHugh who was currently overseeing the restructure of Denbighshire County Council's Housing, Leisure and Economic regeneration departments. Mr McHugh circulated a copy power point presentation he recently delivered to County Councillors. He outlined his plans and proposals designed to bring changes to overcome fragmented services, silo working and to recognise economic business development function becoming a key corporate priority.

Within the restructuring platform he explained new roles would be created including five Team Leaders working across County, four area based Officers plus Tourism, Marketing and Events post. Mr McHugh accepted he was not fully aware of Town Council thinking in respect of its current plans for Town Centre Manager's appointment and had not appreciated breadth of Town Council activity. It was clear both Councils needed to drive forward a shared vision and find a solution to avoid duplication of services. Following recent communications with Town Council he would need to revisit County proposals for Coastal Team Leader (Prestatyn and Rhyl) and emerging role of Town Centre Managers (TCM).

For information neighbouring Rhyl town already employed a full time TCM with part funding being provided by Denbighshire County Council. It was envisaged that more urgent dialogue and discussion between both County and Town would be needed to maintain the momentum of proposals for TCM appointment and invited questions.

**Cllr JMcl** Coastal Regeneration Funds will be available and pleased that decision making panels to determine grant applications will include two Prestatyn County Councillors and two Rhyl County Councillors.

- Nothing heard to date reassures her that Town Council will be involved as Denbighshire County Council and Member Area Groups seem to develop their own ideas without dialogue.
- Ur JS**
- The Town Centre Manager did not form part of Town Action Plan but this has now been reviewed to see how change can be fast tracked. Town Plan is an open document which can be changed.
- P.McH**
- The latest Town Action Plan was received earlier today and concerned about lack of notice as changes already made without consultation. What guarantees can County give about future support for Action Plan?
- Cllr SE**
- Once restructure completed it will remain in place for short / medium term for about five years and ensure stability. He would expect Denbighshire County to maintain current levels of funding but no guarantees can be given in present climate.
- PMcH**
- Town Council unanimously supported Town Centre Manager post and it must be central to role. How will Town Council be involved with job description and selection process?
- CIr JD**
- Lots of questions and details to be sorted and need for more discussions as early as possible. He personally feels this is optimum time for discussions to take place.
- PMcH**
- Will post of Town Support Officer be shared with Rhyl?  
No the support officer will be for Prestatyn only.
- Cllr GS**  
**P McH**
- Working links between County and Town are vital — What is the link between County Member Area Group (MAGs) and Town Council?
- Cllr BC**
- Member Area Groups are relatively new and still developing but he envisages and hopes that links can be strengthened between Councils and partners.
- P McH**  
**Cllr SE**
- Frustrating for Town Council that has already made budget provision and prepared job description for TCM and County now bringing forward plans at such a late stage. Town is looking for a highly experienced person with proven track record of town regeneration and little faith County can deliver.
- P.McH**
- County need to find right person for right job. They are duty bound to try and redeploy internal staff before external advertising of posts. The County will be using professional assessment centres during recruitment process. He recognises he missed role of Town Council in preparing plans but this could be optimum time to address shortcoming.
- Cllr GP**
- Prestatyn needs its own identity. Rhyl gets a lot of focus from Welsh Assembly Government and Denbighshire County Council and he fears Prestatyn will lose out.
- PMcH**
- Keen to get more resources into Prestatyn and believes restructure will help. Town Action Plans are key documents and both County and others are providing funds to assist implementation.

### **153 PRESTATYN TOWN WORKS — Mr Brian Evans**

The Chairman also welcomed Mr Brian Evans, Denbighshire County Council to the meeting and invited him to updated Committee on town works. Brian thanked committee for its invitation and expressed his pleasure in providing regular reports and updates throughout the lengthy construction phase of Prestatyn Retail Park. He explained this would be his final attendance in respect of the development which opens tomorrow morning and clearly this was an exciting time for Prestatyn town although there still remained a lot of challenges.

Brian circulated an update on Prestatyn Retail Park and Highways work at the meeting which included details of highways work and plans for county highway officers, contractors, enforcement officers and public realm staff to monitor town tomorrow during opening. He reported all CCTV was fully operational including installation of the new camera along Nant Hall Road, Prestatyn. Banners and flags had been installed throughout High Street to coincide with St David's Day celebrations, work was progressing on **provision of** new fingerposts and other signage, and he was awaiting instruction from Prestatyn Business Forum about provision of a new business directory.

Councillors were then invited to raise questions:

**CM· BM** Still unhappy with car park signage.  
**BE** Some temporary signage will be replaced and there is opportunity for all comments received to be addressed. A full county highways audit including signage will be undertaken at end of next week.

**Cllr PD** Thanks to Brian for his work and regular communications, even responding out of hours when required.

**Cllr BP** Concerned about traffic flows and enquired if staff on call  
**BE** Yes both Siemens Contractors (traffic lights) and County Highways staff will be in town tomorrow and next few days to monitor traffic.

**Cllr SE** Access to retail park will be difficult if cars are parked on highway approaches  
**BE** .; Enforcement officers will be on duty and this will need to be regularly checked over coming weeks.

**Cllr SE** Ffordd Pedyffryn junction that leads to schools could become worse due to volume of traffic  
**BE** Concerns noted and will be passed onto County Highways to monitor position.

### **RESOLVED**

- 1) Thanks to Mr Peter McHugh and Mr Brian Evans, Denbighshire County Council for attendance, reports and updates
- 2) That progress on installation of CCTV camera, Nant Hall Road be acknowledged and actions approved

Financial/Legal Implications: PTC contribution of £1.5k contained in budget provision 2012/13. Remaining £1.5k contributions subject to s.106 funding application. Denbighshire County Council responsible for installation and future maintenance.

#### 154 TOWN ACTION PLAN

Details of the latest town action plan had been received earlier today and circulated at meeting.

RESOLVED That this item be adjourned until next meeting.

#### 155 HIGH STREET PRECINCT, PRESTATYN

The Chairman informed Committee this development also formed part of town action plan and was subject of ongoing discussions at Denbighshire County Council regarding section 106 planning agreement and funding.

RESOLVED That this item be adjourned until next meeting.

(Councillor G Sandilands declared interest in this item and retired from Council Chambers during this item)

#### 156 HILLSIDE SHELTER, PRESTATYN

Details of grant application from Prestatyn Offa's Dyke Society seeking funds towards cost of installing iron window grills had been circulated with agenda. The Town Clerk/Financial Officer explained that Denbighshire County Council owned property and had previously been requested to undertake structural survey but it was not clear if this would be done prior to works.

RESOLVED

- 1) That item be Deferred until completion of structural survey.
- 2) That letter be sent to Denbighshire County Council expressing concerns about delay over provision of structural survey and lack of clarify over associated costs.

(Cllr J. Davies and Cllr A. Sampson declared interest and retired from Council Chambers for this item).

#### 157 PRESTATYN TOWN TEAM

Town Clerk/Financial Officer reported that he had heard little more about the Town Team since its inaugural meeting in October 2012. Council's appointed representatives also expressed their concerns about lack of progress which they felt highlighted need for Town Centre Manager, and also support required for Prestatyn Business Forum who were lead partner.

Committee was informed that both Denbighshire County Council and Prestatyn Town Council were keen to support the Prestatyn Business Forum whose AGM would be held later this month.

**RESOLVED UNANIMOUSLY**

1) That Prestatyn Town Council provides clerical/general assistance to Prestatyn Business Forum on interim basis as required.

Financial/Legal Implications: Denbighshire County Council contribution £2,000

2) That Committee appoint a small working group to urgently progress Town Centre Manager proposals. (Cllr S Edwards, J Davies, J McLellan, G Percival, P Duffy nominated)

**158 MELIDEN CHURCH — GRASS VERGES**

Details and costs for undertaking environmental improvement scheme to extend paving and tidy churned up grassed areas outside of Meliden Church had been circulated with agenda. In response to Member question it was explained that Denbighshire County Council, Highways Authority had approved plans and were responsible for undertaking consultations with Cllr P Evans, County Ward Member and all other interested parties.

Councillor B Paterson, Town Councillor had initially promoted scheme and was in support of proposals and Town Council involvement.

**RESOLVED**

That Committee support plans for highway/environmental improvements outside Meliden Church.

Financial Implications: Denbighshire County Council (DCC) - tarmac £2,000/DCC — grass restoration £300/PTC — oak bollards £1,000 contained within budget provisions 2012/13  
Legal Implications: Denbighshire County Council (DCC) responsible for project and future maintenance. Highways Act 1980

**159 FESTIVE ILLUMINATIONS 2013114**

Committee was informed that contracts for service maintenance and lease rental of equipment were both due for renewal later this year. Committee guidance and instruction was being sought on future actions.

**RESOLVED** That Town Clerk/Financial Officer , Cllr J Szabo and A Sampson be appointed to review present arrangements and make recommendations accordingly.

**160 COMMUNITY CENTRES**

a) Property Surveys

The Town Clerk/Financial Officer reported all four community centres had recently been surveyed and condition reports received. He was pleased to inform committee that there were no major structural issues with properties although general maintenance work was required and indicative costs were reported to meeting.

Committee enquired if any elements of works would be undertaken by relevant Community Associations. It was explained that next stage would be consultation with Associations to discuss findings and propose a course of actions to be undertaken by both Council and Association.

**RESOLVED** That information be received and consultations with relevant Management Associations be progressed. (Nominated Councillor representatives to assist dialogue)

b) Solar Energy Project

Committee was informed that all four centres had been surveyed and proposals received from several companies. Unfortunately the National Lottery had declined support for energy saving project and Associations appeared to have mixed views on merits of such activity. Both Ty Caradoc and Meliden Community Centre Associations had expressed a willingness to further explore plans.

Several Councillors referred to rapidly changing technology including replacement windows that operated as solar panels.

**RESOLVED** That further discussions be undertaken with Associations and considerations be given to trial project at one centre subject to Council's permission.

Chairman \_\_\_\_\_

**TOWN DEVELOPMENT COMMITTEE**

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 7<sup>th</sup> November 2012 at 8.10pm — 9.15pm.

**PRESENT**

Councillors: J. McLellan (Chairman), A. Sampson, D. Turner, C. Guy-Davies, P. Penlington, G. Frobisher, B. Paterson, B. Murray, G. Sandilands, P. Duffy, G. Percival, S. Edwards, T. Jones, J. Davies, L. Muraca.

**IN ATTENDANCE**

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Mr B. Evans — Section Manager, Denbighshire County Council, Ms S. Edwards — Community Health Improvement Officer, Mr W. Morecambe, Mr A. Chilton, Jonathan — North Wales Play Association.

**APOLOGIES**

Councillors: J. Szabo, R. Cooper, J. Thompson-Hill.  
Mr T. Brown — Internal Auditor.

**106 COMMITTEE PROCEEDINGS**

The Chairman announced change of agenda running order to accommodate guest speakers and visitors to Council Chambers.

**107 ST MELYD GOLF CLUB**

Details of financial assistance application and budget statements had been received from Club (copy circulated with agenda). Councillors spoke of increasing number of community based events and activities being held at golf club together with charity fund raising events. Reference was made to engagement with young people that included golf taster sessions and junior training.

There was a short discussion on whether or not to invite visitors to speak on this item but it was not felt appropriate on this occasion. The Town Clerk/Financial Officer had also expressed concerns about precedent and impact upon tonight's busy proceedings.

**RESOLVED** That Committee award sum of £2,000 towards upgrading of St Melyd Golf Club facilities.

Financial/Legal Implications: Figure contained within budget provisions 2012/13. Local Government Act 1972 Section 144/145.

(Cllr G. Percival declared interest but remained in Council Chambers for this item).

## **108 PRESTATYN TOWN WORKS**

The Chairman welcomed Mr Brian Evans, Denbighshire County Council and invited him to update Committee upon latest developments:-

- a) Highways — Mr Evans reported that Highways Section, Denbighshire County Council, and other statutory bodies together with retail park developer had recently undertaken a highways safety audit in response to concerns raised about new road layout. It had been acknowledged that the new road layout at Ffordd Penisadre and High Street road junction would require redesign works including provision of loading bays and review of pedestrian crossing points.

The improvements to top of High Street, Prestatyn and installation of associated traffic lights was subject to some minor alterations but work timescale remained target.

New automated public conveniences would be open by end of week and they would be operating 7.00am-9.00pm.

Denbighshire County Council, Planning Department had confirmed that proposed new library has an imposed planning condition that will require a survey of traffic and pedestrians at Kings Avenue, Prestatyn. The survey will be undertaken before library opens and after twelve months operation to help ascertain need or otherwise of pedestrian crossing point to nearby car park.

There followed a short question and answer session: -

Traffic signs in middle of High Street pavement need moving to side of pavement.  
**Action Point** Mr B. Evans to investigate and raise with County Highways.

High Street furnishings and street signage survey almost completed **Action Point** Mr B. Evans to provide copy of findings and recommendations.

High Street uneven pavements **Action Point** Mr B. Evans to raise with Denbighshire County Council, Highways Section as there are no plans to renew paving as part of current works programme.

- b) High Street Signage and Fingerposts

Mr B. Evans confirmed that additional signage to shops throughout High Street would be provided shortly. Redundant and temporary traffic signage would be changed/removed upon completion of current works forecast March 2013.

Tourism/information town centre signage is also being reviewed and may include relocation and/or provision of new fingerposts subject to funding.

Tesco/Stadium are currently looking to hire large premises to accommodate jobs recruitment exercise. Job Centre Plus and individual business websites will also be utilised along with local schools and colleges as recruitment information points.

The Talented Ladies Cooperative who run craft market in town are seeking use of shop premises over winter months.

British Telecom have confirmed launch of new high speed internet for town commencing January 2013.



**RESOLVED** That Mr B. Evans be thanked for his excellent work and communication.

c) Tree Lights

Committee was reminded of historical provision of tree lights to help boost shoulder season trade and improve attractiveness of High Street. It had been suggested that more tree lights would benefit town's appearance.

**RESOLVED** That Committee support pruning of High Street trees as required and lighting of two trees outside of Scala Cinema and Arts Facility, High Street, Prestatyn.

Financial Implications:- Denbighshire County Council quotation £978 per tree plus running costs of £134 per annum. Tree pruning £770. Energy supply costs to be confirmed. Costs to be contained within budget provisions 2012/13.

Legal Implications: Local Government Act 1972 Section 144. Denbighshire County Council responsible for installation equipment and maintenance at cost.

d) Other Items

Christmas Trees - it was reported that Prestatyn Business Forum were hoping to provide additional trees in town centre between three and six in number dependent upon County Highways approval and costs.

Retail Park - CIIr S. Edwards reported that Prestatyn Business Forum had last night received address from Mr M. Beddow, Property Consultant in which he had indicated they had forecast fifty percent of customers to retail park would include pedestrian visitors flowing to/from High Street, Prestatyn

## **109 STANDING ORDERS**

**RESOLVED** That Standing Order No 1 be waived and meeting extended by twenty-five minutes.

## **110 PRESTATYN SKATEPARKIBMX PUMPTRACK PM 216/12**

The Chairman welcomed Mr Tony Chilton, Mr Will Morecambe and Jonathan (IT), North Wales Play Association to meeting. Mr Chilton explained that North Wales Play Association was a registered charity that had been invited to assist Council in identifying a suitable location for what they would deem 'wheeled sport facility'. Several town sites had been surveyed and marked against set play criteria which also included on site anecdotal comments received from children already playing on site. Full copy of survey reports and findings would be provided to Town Council shortly.

A total of six sites had been surveyed including Dawson Drive, Y Morfa, Central Beach, Ffrith, Bastion Road Gardens, Bodnant Park and findings were reported to Committee tonight. Relevant survey factors included access, travel distance, hazards, traffic, age appropriateness, supervision, environment, physical location, shelter, play value and user neutrality. It was being recommended that Central Beach area was most appropriate site and should be subject of further consideration for provision of wheeled sport facility.

Members welcomed the assistance of North Wales Play Association and thoroughness of site surveys. A short discussion ensued upon next stages and type of facilities that could be provided in future. Committee was reminded that a key factor would be the position of Denbighshire County Council who owned land, County Planning Department and residents.

The Town Clerk/Financial Officer also informed Committee that it would be necessary to arrange for disposal of former skatepark Coronation Gardens equipment as it was beyond economical repair and neither County Council or Marsh Tracks had been able to make use of old equipment.

**RESOLVED**

- 1) That North Wales Play Association representatives be thanked for excellent presentation.
- 2) That Chairman and Town Clerk/Financial Officer be authorised to progress discussion with Denbighshire County Council on feasibility of wheeled sport facility at Central Beach, Prestatyn.

(Gift P. Duffy left meeting at 9.10pm prior to voting on this item).

Chairman \_\_\_\_\_

## TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 5<sup>th</sup> September 2012 at 6.15pm — 7.45pm.

### PRESENT

Councillors : J. McLellan (Chairman), D. Turner, P. Penlington, J. Szabo, B. Paterson, B. Murray, G. Sandilands, R. Cooper, P. Duffy, S. Edwards, T. Jones, L. Muraca.

### IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt — Committee Support Assistant, Mr T. Brown — Internal Auditor, Mr M. Jones — Highways Officer, Denbighshire County Council, Inspector J. Devonport and Sergeant G. Cust — North Wales Police

### APOLOGIES

Councillors: J. Davies, A. Sampson (Mayoral duties), C. Guy-Davies, G. Percival, J. Thompson-Hill.

Mr B. Evans, Denbighshire County Council.

## **61      NORTH WALES POLICE AND PRESTATYN TOWN TRAFFIC PM48**

The Chairman welcomed Inspector Jason Devonport and Sergeant Gareth Cust, North Wales Police together with Mike Jones, Highways Officer, Denbighshire County Council. The Chairman referred to the tragic loss of life in Town over the summer months arising from traffic accidents and vehicular related incidents. Inspector Devonport explained he was unable to comment upon ongoing cases but has reviewed police data on traffic incidents, speeding and regulation. From recent analysis and communications he had concluded that there may have been an element of under reporting by public of anti social driving previously. Since summer months the number of reports has increased significantly and press and media coverage has assisted in raising public awareness of the dangers of anti social driving. He then invited questions from Councillors.

- Cllr BM**            Congratulations to police and new police community support officers who have fitted well into community very quickly.
- Cllr PP**            There is a perception that if people don't see a speeding car number plate it is not worth reporting. **Insp JD** if report is made it helps provide wider picture and pattern/times of repeated incident may appear. North Wales Police have launched Operation Sodium targeting key traffic offences.
- Cllr JS**            Many people have reported speeding/dangerous driving to police representatives but often at later date e.g. Police Forum. **Insp JD** Incidents need reporting at time of occurrence.

- Cllr SE** Thanks to Prestatyn Policing Team. Concerns about lack of 20mph speed limits by schools especially in Princes Avenue, Prestatyn. Volume of traffic near schools can also be a problem. **Insp JD** Law abiding citizens will stick to limits but speeders will speed regardless. There is a need for good effective enforcement whether 20 or 30 mph speed limits.
- MJ (DCC)** Basic problem of schools and roads built when there was less traffic. Need to get more pupils walking/cycling to school. Installing double yellow lines to control parking is no good without enforcement and can simply move problem to another area. 20mph limits should be self policing and recent government research shows that without physical restrictions e.g. speed humps the lower 20mph limit only reduces normal speeds by 1mph. The additional parking provided at Dawson Drive, Prestatyn has resulted in more traffic to school. There is no easy single solution.
- Cllr LM** Disheartened to hear about under reporting of speeding traffic as regularly raised at police community liaison meetings. **Insp JD** Any matters raised at such meetings is followed up although North Wales Police must balance resources deployed. **Sgt GC** Reports of vehicle related incidents have been recorded on police database and concerns from Ty Nant/Glyn Avenue residents have been reduced following police action.
- Cllr LM** High Street, Nant Hall Road, Barkby Avenue all affected by speeding traffic especially at night. **Sgt GC** Please inform police of such incidents.
- Mir DT** Definition of term 'reporting' is a problem. Nothing written down by police tonight so have we been reporting anything? People don't want to annoy police or ring 999 emergency services if not an emergency. **Insp JD** Police need 'hot' information and public can ring 101 for non emergency and this will activate staff to deal with incident if required.
- Cllr BP** Three roads into Meliden. Cars travelling from Rhuddlan direction activated flashing 30mph sign on 75% of occasions in one hour period yesterday. Ffordd Penrhwylyfa narrow in places, overhanging trees but still speeding traffic. I am arranging for residents survey to be undertaken. DCC only appear to respond after tragedy on roads. **MJ (DCC)** Flashing signs are speed reduction device and if set too close to limit can result in driver fatigue. Speed sensors reduce speeds by 3-4mph and usually activate at 10% above speed limit. County receive correspondence every day seeking speed reduction and must prioritise work. This normally involves review of traffic data, recorded accidents, resources available.
- Three or four years ago Denbighshire County surveyed traffic outside schools. County categorised into A,B,C,D by chances of accidents and most serious A, B schools have had work done on speed/accident reduction measures. County plan to undertake another survey very soon.
- Cllr BP** If you clear A, B, schools do you move to C, D? **MJ (DCC)** Tends to be down to available budgets. DCC revenue 55k capital 190k. Welsh Assembly Government previous budget allocation 150k down to 80k. Other initiatives for management of school traffic includes education, publicity, cycle training and for young drivers promotion of Pass Plus.

- Cllr PD** All long roads in Prestatyn need to be 20mph. Speeding traffic and policing of parking is not being addressed. Police have power to book people parked illegally or in dangerous position. Public see these people getting away with it all the time. **MJ (DCC)** I hear what you say about signage but on long roads 20mph signs are ineffective unless accompanied by other measures.
- Cllr PD** Flashing 30mph speed cameras are very effective. **MJ (DCC)** These signs typically cost £3,000 and about £300 per annum service cost. They are best used selectively to maintain impact.
- Cllr JS** What other traffic calming measures are available? **MJ (DCC)** Different types of speeders require different measures. Boy racers may be deterred by speed humps, chicanes can slow oncoming traffic. Once we treat one road we are criticised for not doing another one.
- Mir JS** Should be a rolling programme. **MJ (DCC)** There is but we can only work a couple of years ahead. County liaise with police to establish where attention should be and priority works.
- Cllr BC** Only an observation. When utilities dig up road it is good for slowing traffic — can be very effective.
- Cllr PP** If you get lots of reports of speeding traffic how will you handle situation?  
**Insp JD** We prioritise.
- Cllr PD** Do you liaise with Ministry of Transport? **MJ (DCC)** We feedback information and receive reports from them on success or otherwise of safety measures.

## **RESOLVED**

- 1) That Inspector J. Devonport, Sergeant G. Gust, North Wales Police and M. Jones , Highways Officer, Denbighshire County Council be thanked for discussion.  
(North Wales Police and Denbighshire County Council Officer left meeting at 7.20pm)
- 2) Denbighshire County Council and North Wales Police to clarify responsibility for double yellow line parking enforcement.
- 3) Public to be encouraged to report non emergency traffic incidents by dialling 101.

## **62 PRESTATYN TOWN WORKS**

The Chairman advised that unfortunately Brian Evans, Denbighshire County Council had submitted apologies for tonight's meeting. Mr M. Jones, Highways Engineer, Denbighshire County Council had attended earlier meeting to discuss traffic calming issues.

It was acknowledged that current retail park development and highway works affecting High Street traffic had caused many problems. The new town centre highway layout including traffic lights had not yet been fully commissioned. There was also a need to review signage for car parks and shops and this had been acknowledged by Denbighshire County Council and developers who were considering actions.

Committee was also informed that at a recent Prestatyn Business Forum it had been agreed that a 'Town Team' would soon be established following guidance and recommendations of 'Mary Portas' report on town centre regeneration.

### **63     PRESTATYN CRICKET CLUB**

Details of financial assistance application and accounts had been circulated with agenda. Committee was reminded of Council's budget provision for health/sport/leisure partnership facilities 2012/13. Reference was made to club's training of youngsters and participation in sports development programme.

#### **RESOLVED**

- 1)     That Prestatyn cricket Club be awarded £2,450.

Financial Implications: Figure contained within budget provisions 2012/13. Local Government Act 1972 Section 137.

- 2)     That Prestatyn Cricket Club be requested to review security of grounds, equipment storage and locking of gates to site.

### **64     FESTIVE LIGHTING 2012**

The Town Clerk/Financial Officer explained that it was the last year of current three year contract arrangement and there was no change to service costs.

Committee referred to current retail park development and need for dialogue with operators and Prestatyn Business Forum prior to award of future contracts.

**RESOLVED** That Denbighshire County Council be appointed service contractor and Blachere Illuminations for rental of equipment 2012.

Financial/Other Implications: Denbighshire County Council service £9,311 and Blachere Illuminations £5,999. Costs as per budget provision 2012/13. Local Government Act 1972 Section 144.

### **65     NOTICE BOARDS**

Details of present nineteen notice boards and condition had been circulated with agenda. Discussion took place on different styles, materials, costs and cleansing/maintenance arrangements. Committee was informed that many notice boards were reaching end of serviceable life and rolling programme of replacement had been suggested.

#### **RESOLVED**

- 1)     That one notice board in each Town Ward be replaced on rolling programme of replacement over next few years and provision made in financial estimates.
- 2)     That standardised style based on UPVC, safety glass and locks be adopted.

(Cllr P. Duffy declared interest and retired from Council Chamber for this item).

**66      FINANCIAL ESTIMATES 2013/14**

Committee was invited to identify any significant plans or changes to be considered when preparing financial estimates. Reference was made to possible Committee restructure and need to prepare longer term plans.

Chairman

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## TOWN DEVELOPMENT COMMITTEE

Minutes of Town Development Committee held in Council Chamber, Nant Hall Road, Prestatyn on Wednesday 6<sup>th</sup> June 2012 at 8.05pm — 9.10pm.

### PRESENT

Councillors : J. McLellan (Chairman), A. Sampson, D. Turner, C. Guy-Davies, P. Penlington, B. Paterson, B. Murray, G. Sandilands, R. Cooper, P. Duffy, G. Percival (8.20pm), S. Edwards, T. Jones, J. Thompson-Hill, L. Muraca.

### IN ATTENDANCE

Mr N Acott - Town Clerk/Financial Officer, Mrs L. Hewitt Committee Support Assistant, Mr B. Evans — Section Manager, Denbighshire County Council.

### APOLOGIES

Councillors: J. Szabo, J. Davies.  
Mr T. Brown — internal Auditor.

## 27 PRESTATYN TOWN WORKS

The Chairman welcomed Mr Brian Evans, Denbighshire County Council who had responsibilities for liaison and communications between County Departments, Business Forum, Retail Developer, Town Council and shopkeepers affected by major construction works in the town. Brian referred to his regular newsletter and County support of local events to encourage footfall into Prestatyn High Street to help local businesses at a time of major disruption.

Brian provided an update on current developments: -

Retail Park — majority of units and petrol station now taken with many nationally recognised businesses having signed or in negotiation for small number of remaining units. Forecast date for Retail Park opening 7<sup>th</sup> March 2013.

Employment — Denbighshire County Council and developer aware of need to maximise local employment opportunities. Further discussion and detailed programme of recruitment plans expected September 2012.

Old Railway Station Building — interest expressed by potential tenant and unlikely buildings will be donated to local authority as previously discussed option for S. 106 planning agreement. **Action** — Town Council to pursue with County Planning Authority and seek clarification of S.106 planning agreement between Stadium Developments Ltd and Denbighshire County Council.

Bus Station — revised building works on schedule and bus station reopens 7<sup>th</sup> July 2012.



Railway Station - one month behind schedule due to problems with station overhang. Works to be completed by end of July 2012. **Action** - need to clarify future routine maintenance e.g. litter picking from station, railway bridge, and station car park. Town Clerk/Financial Officer to liaise with Denbighshire County and rail companies who are responsible for this work.

Highways - site meeting held last Friday between County Officers, Construction Supervisor, Chris Ruane MP, local Councillors, and Business Forum Representative. Brian acknowledged there had been a communication breakdown with local businesses on day to day activity. Some remedial actions had been implemented immediately following this meeting.

Temporary pelican crossing had been installed last week although Town Councillor reported this has since been removed. **Action** Brian to investigate reason for removal. Traffic flows in High Street will change on 18<sup>th</sup> June 2012.

Local Events - Denbighshire has supported Prestatyn Business Forum with its organisation of town events such as St David's Day and Queen's Diamond Jubilee Celebrations.

Training - retail training skills course has been offered to local businesses.

Internet - British Telecom have recently confirmed they will introduce high speed internet links in Autumn 2012.

Members were invited to ask questions about Prestatyn works and developments:-

- Cllr BM** Will traffic lights be in operation when bus station opens? **BE** Yes - all planned together.
- Cllr AS** Huge thanks to Brian and team who supported recent Queen's Diamond Jubilee High Street Party - all agreed. **BE** It was a credit to town and everyone who was involved.
- Cllr SE** How will you let public know about changes to High Street traffic flows? **BE** Will issue press and public notices, web sites, posters for shops, leaflet drop to schools and holiday camps etc. High police presence in town for few days following change.
- Cllr GP** Will double yellow lines be extended at top of High Street/Meliden Road when traffic lights introduced? **BE** County Highways have said there will be no change at top of High Street. **I** will make enquiries about Meliden Road and report back to Town Clerk.
- Cllr SE** Lower High Street trade has been severely affected and wonder if compensation available? **BE** Reduction in business rates is only known avenue to be available to businesses at present but will make further enquiries. **Action** - Town Clerk/Financial Officer to raise with Denbighshire County Council and Valuation Office.
- Cllr PD** Some shops do not pay rates because of size. Other forms of help need to be available.

**Clr JMc** What is S. 106 Planning Agreement in respect of Old Station Buildings? **BE I** understood it only became part of S. 106 agreement if no tenant found. There is a lot of interest from potential tenants so no longer part of agreement. Several Councillors reported on strong community interest in building e.g. local museum, CAB office. **Action** - Town Clerk/Financial Officer to raise issue with Denbighshire County Council.

**RESOLVED** Thanks to Mr B. Evans for his attendance and informative discussions.

## **28 JUBILEE COMMUNITY CENTRE, SEABANK DRIVE, PRESTATYN**

Committee considered a request from Management Association to replace two wooden doors at Community Centre. The Town Clerk/Financial Officer confirmed that Council was responsible for structure of building although the Association also required ongoing assistance in managing centre in number of areas.

### **RESOLVED**

- 1) That Committee accepts quotation from Gordon Overthrow Glazing Ltd in the sum of £1,000.

Financial Implications: Figure contained within budget provision.

Legal Implications: Local Government Act 1972 Section 133. Property owned by Town Council but leased to North West Community Association.

- 2) That Council's nominated representatives be urged to attend future Management Association meetings.

## **29 CORONATION GARDENS**

Following initial discussions last year an outline concept for refurbishment of gardens and play area had been sought from a recognised play equipment company (details available at meeting). The Town Clerk/Financial Officer reported upon recent site meeting with Denbighshire County Council who owned site and had confirmed their willingness to work in partnership with Town Council.

Committee was also informed of Town Council's historical involvement with upgrading of Coronation Gardens including financially supporting works at car park, shelter and provision of lighting. Discussion took place on proposals and reference made to recent removal of skatepark and need to cater for teenagers. There was also a need to provide extra car parking for local residents and visitors to Ty Caradoc Community Centre.

Denbighshire County Council had recently completed refurbishment of adjoining Station car park and introduced new automated public convenience.

### **RESOLVED**

- 1) That concept plans for refurbishment of Play Area be accepted for further local consultations.
- 2) That future plans to include provision of additional parking by Morley Road and Ty Caradoc Community Centre. Consultations to commence with Denbighshire County Highways Authority and County landowner.

- 3) That Denbighshire County Council be requested to ring fence car park income to relevant Town/Community Council area.

**30 STANDING ORDERS**

**RESOLVED** That Standing Order No I be waived and meeting extended by thirty minutes.

**31 TOWN PROJECTS LISTING**

Details of ongoing Town and County partnership projects circulated at meeting. Committee was updated on ongoing works at Coronation Gardens, Prestatyn BMX/Skatepark, Prestatyn Artworks, Town Council Offices, Council Chambers, Shop Front improvement Scheme, and Coastal Improvements. A number of other known Denbighshire County Council capital works and Health Board capital works were listed.

**RESOLVED** That Town Projects Listings be received.

Chairman\_\_\_\_\_